

MuckRock News  
DEPT MR 77235  
411A Highland Ave  
Somerville, MA 02144-2516  
77235-71540028@requests.muckrock.com

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Webb County Sheriff  
Texas Public Information Act Office  
902 Victoria Street  
Laredo, TX 78040

July 16, 2019

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To Whom It May Concern:

Pursuant to the Texas Public Information Act, I hereby request the following records:

All marketing, training, instructional, or other documents, including emails, pertaining to ANDURIL INDUSTRIES and/or the company's LATTICE technology. Please constrain your search to the following date range: Jan 1 2018 - July 12 2019.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days, as the statute requires.

Sincerely,

Sam Biddle

Filed via MuckRock.com  
E-mail (Preferred): 77235-71540028@requests.muckrock.com

For mailed responses, please address (see note):  
MuckRock News  
DEPT MR 77235  
411A Highland Ave  
Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock



# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 624.16

Prepared By: Linda Jo Santos

Request No.: RT19-050

Budget Account Number:  
1001-3010-001-458000

## EMPLOYEE INFORMATION:

Employee Name Martin Cuellar

S.S. # Last 4 digits XXX-XX-6534

Address 902 Victoria Street, Laredo Tx

Invoice# (Auditor) 78041

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo, 3/26/2019 to 3/28/2019  
San Antonio, Tx

**Note: Proof of Completed course must be remitted.**

**Auditors Use: Proof Received** Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY

### AUDITOR:

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Federico Garza Jr.

Printed Name & Signature of  
Department Head

Date 3/26/2019

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Martin Cuellar

Printed Name & Signature of  
Claimant

Date 3/26/19

## GENERAL QUESTIONS:

Date and time of departure 3/25 2019 2:30 p.m.

Date and time of return 3/27/2019 10:00 a.m.

Number of employees on trip 6

Will airline flight be involved in this travel? No

Will a County vehicle be used in the travel? Yes

Will a rental vehicle be used in the travel? No

(if yes, a purchase order is required)

## MILEAGE (for private vehicles only):

Round trip from Laredo to

= \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =

TOTAL \$ 0.00

## MEALS: Meals on non-overnight travel will be paid through Payroll

2 Breakfasts @ \$10 each = \$ 20.00

1 Lunches @ \$14 each = \$ 14.00

2 Dinners @ \$16 each = \$ 32.00

TOTAL \$ 66.00

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

2 night (s) on trip @ 279.08 per night =

TOTAL \$ 558.16

## OTHER EXPENSES (receipts required):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL \$ 0.00

## TOTAL TRAVEL

EXPENSES ADVANCED

\$ 624.16

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

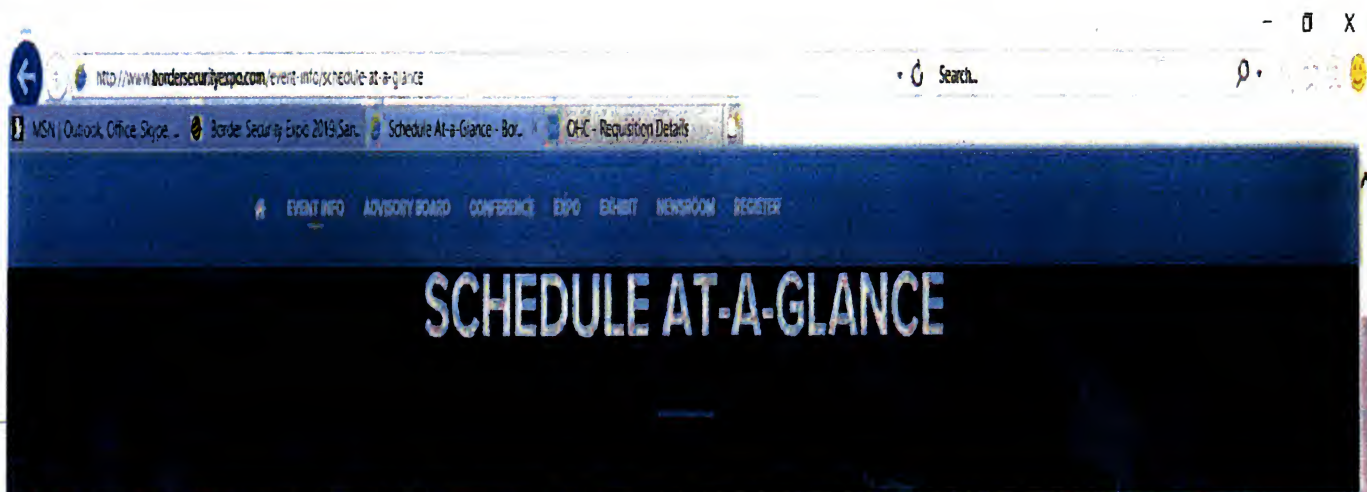
Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbl Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AP02 Revised 01/15

RECEIVED  
WEBB COUNTY  
BUSINESS OFFICE  
2019 MAR -7 PM 3:00





## Monday, March 25

10:00am - 5:00pm	Registration Opens
1:15pm (Shotgun Start)	Border Patrol Foundation's 7th Annual Family Services Golf Tournament

## Tuesday, March 26

7:30am - 5:00pm	Registration Opens
8:30am - 9:15am	Opening Keynote: Ronald D. Vitello, Deputy Director, U.S. Immigration and Customs Enforcement (Confirmed)
9:15am - 10:15am	Plenary Panel: National Vetting Center: What Is It? What Isn't It? And How Will It Change the Way We Protect the Homeland?
10:15am - 10:45am	Plenary Keynote: Vice Admiral Scott Buschman, Atlantic Area Commander, U.S. Coast Guard (Invited)
11:00am	Exhibit Hall Ribbon Cutting & Coffee Break in the Exhibit Hall
11:00am - 5:00pm	Exhibit Hall Opens
12:30pm - 1:30pm	Networking Lunch in the Exhibit Hall
1:30pm - 2:30pm	Plenary Panel: Mass Migration and Unaccompanied Children: Financial and National Security Impacts
2:30pm - 3:00pm	Plenary Keynote: John P. Sanders, Chief Operating Officer, U.S. Customs and Border Protection (Invited)
3:00pm - 4:00pm	Plenary Panel: Border: Wall - Ports - System(s) - Technology - Infrastructure - Integration - Modernization
4:00pm - 5:00pm	Networking Reception in the Exhibit Hall
6:00pm - 9:00pm	Border Patrol Foundation's 4th Annual "Night at the Alamo"

**Linda J. Santos**

---

**From:** Hampton Confirmed <noreply@h4.hilton.com>  
**Sent:** Tuesday, March 5, 2019 2:11 PM  
**To:** Linda J. Santos  
**Subject:** Your Mar-25-2019 Confirmation #83922081



**MARTIN CUELLAR, join  
Hilton Honors**

**sign up**

**MARTIN CUELLAR,  
see you on Mar-25-2019**



## **Your Upcoming Stay**

**Hampton Inn San Antonio-Downtown (River Walk Area)**  
414 Bowie Street  
San Antonio TX 78205, US  
T: +1 2102258500

**Confirmation #83922081**



Mon  
**25**

March

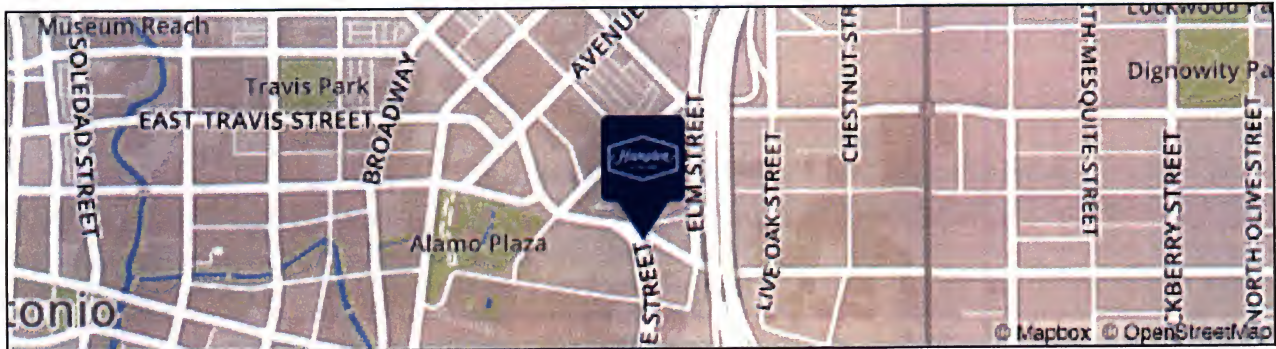
Check In: 4:00PM

2 nights

Wed  
**27**

March

Check Out: 11:00AM



## Your Room Information

KING STUDY-NON SMOKING

Rooms: 1  
Guests: 1 Adult

Plan ahead by making an Arrival Request.

[Order Now](#)

## Your Rate Information

SEMI-FLEX

Rate Per Night:  
Mar-25-2019 - Mar-27-2019

239.04 USD

**Total for Stay per Room Rate:**

**478.08 USD**

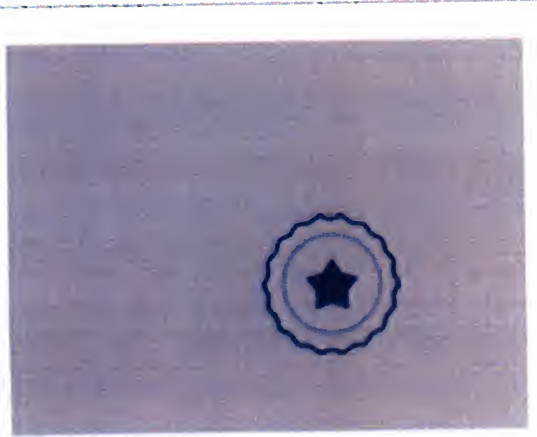
**Taxes**

**80.08 USD**

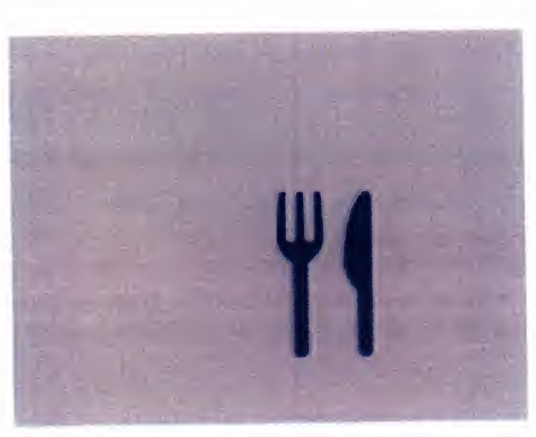
---

**Total for Stay**

**558.16 USD**



**Your Stay Benefits**



**Experience Dining**



**Your On Site Amenities**



**Explore Neighborhood**



**Alamo**

**enterprise**

**National**

fill up on points

for a limited time, earn up to  
7,500 bonus points on car rentals.

**GET STARTED**

**FIND NEW EXPERIENCES  
DURING YOUR UPCOMING STAY**

**EXPLORE NOW**

travel  
that delivers

**2K Points per stay +  
10K your way. Repeat.**

**now through May 5**

### Rate Rules and Cancellation Policy

- Your reservation is guaranteed for late arrival.
- If your plans change please let us know - it's free to cancel or update your reservation by 11:59pm local hotel time on Mar-21-2019

### Comments & Requests | Additional Information

: See Group Notes CX House + 2 days:



We are a smoke-free hotel

### Tax

16.75% Per Room Per Night

Self Parking: 20.00 USD

**Hilton**



Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email.

[Click here](#) to see Hilton's policy regarding firearms on hotel premises

\*Standard Wi-Fi is free for Hilton Honors members. Premium, if available, has a fee (except for Diamond members). Wi-Fi access is not free in meeting spaces or at properties with a resort charge.

\*\* Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.

† Visit [Hilton.com/guarantee](http://Hilton.com/guarantee) to learn more about our Best Price Guarantee.

Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation.

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date. Please [click here](#) to see all rules and restrictions.

This message and any attachments may contain confidential information. If it has been sent to you in error or if you have questions regarding your reservation, please contact Hilton Reservations and Customer Care at 1-800-4HONORS (446-6677), or [click here](#).

Hilton Honors™ membership and redemption of Points are subject to [Hilton Honors Terms and Conditions](#).

This email was delivered to LJSANTOS@WEBB COUNTYTX.GOV. [Click here](#) to [unsubscribe](#). Unsubscribing from all marketing emails will prevent you from receiving news, offers and information from us. You can continue to check your account by logging into your profile or by calling 1-800-4HONORS. Outside the United States and Canada, please dial + 800 44 45 86 67 for assistance.

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Hilton Reservations and Customer Care | 2050 Chenault Drive | Carrollton, Texas 75006, USA

2019\_R03\_B02\_NMK\_OTR\_V33\_MULTIBR\_H03\_ML



**Linda J. Santos**

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**From:** BSE2019 Registration Center <BSE2019@badgeguy.com>  
**Sent:** Tuesday, March 5, 2019 11:34 AM  
**To:** Linda J. Santos; ljsantos@webbcounttyx.gov  
**Subject:** BSE2019 Registration Confirmation



Registration Confirmation  
**INVOICE/RECEIPT**

Date: 03-05-2019  
Confirmation Number: 1830

**BADGE INFORMATION**

Badge First Name: Martin  
Badge Last Name: Cuellar  
Company/Organization: Webb County Sheriff's Office

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**REGISTRATION FEE(S)**

Conference Pass \$124

**DEMO DAY PARTICIPATION**

Not planning to attend

Total Fees: \$124  
Total Paid: \$0  
Balance Due: \$124

**BALANCE DUE**

Balance must be paid in full to receive credentials on site. Make checks payable to **Clarion Events**. Mail check to arrive by January 24, 2019 to:

Border Security Registration  
c/o An Ideal Partner LLC  
3640 Roland Ave  
Baltimore, MD 21211.

To pay by credit card, contact the Registration Center at 410-467-9234 or click [here](#).

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**CHANGES**, click [here](#) to make a change to your registration or submit your change to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).

**CANCELLATIONS** received in writing by March 1 will be refunded in full. Requests received between March 2 and March 8 will be refunded minus a \$75 administrative fee. After March 8, there are no refunds and registrants are obligated to pay 100% of the registration fee, regardless of attendance or payment status. Submit requests to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).

**REGISTRATION HOURS AND LOCATION** will be posted in the [online conference schedule](#).

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We look forward to your participation.

Border Security Expo  
Clarion Events



**WEBB CO. SHERIFF'S OFFICE - TRAINING AUTHORIZATION & TRAVEL REQUEST FORM**

Division: Sheriff	Date: 2/27/2019	Date of Training/Conference: 3/26/2019 to 3/28/2019
Name of Training/Conference Course: Border Security Expo 2019		Location: San Antonio, Tx.

Immediate Supervisor Approval:	Date approved:
--------------------------------	----------------

TCLEOSE Mandated: Yes \_\_\_\_\_ No \_\_\_\_\_  
Total Training Hours per Officer (if applicable) \_\_\_\_\_

Deputy Roberto M. Castillo or Mayra Balboa Training Officer approval: 	Date approved:
--	----------------

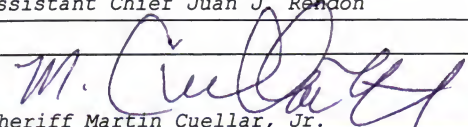
Name of Employee	Meals	Hotel	Fuel	Registration fees	Taxi fees	Airline Fees	Parking fees	Total Cost
Martin Cuellar ✓	<del>\$136.00</del> 66.7	<del>\$769.99</del> 558.16		\$124.00			748.16	\$1,029.99
Federico Garza Jr. ✓	\$136.00	<del>\$769.99</del> 558.16		\$124.00			748.16	\$1,029.99
Juan J. Rendon ✓	<del>\$136.00</del> 66.7	<del>\$769.99</del> 558.16		\$124.00			748.16	\$1,029.99
Julio Gonzalez ✓	<del>\$136.00</del> 66.7	<del>\$769.99</del> 558.16		\$124.00			748.16	\$1,029.99
Policarpo Medellin Jr. ✓	<del>\$136.00</del> 66.7			\$124.00			46.70 \$70.05	236.70 \$330.04
Noe Gonzalez	<del>\$136.00</del> 66.7	<del>\$769.99</del> 558.16		\$124.00			46.70 \$70.05	748.16 \$1,100.04
Total Estimated Cost:							\$5,550.04	4,024.05

**FINANCE USE ONLY**

Date Reviewed:	Check funding source: <input type="checkbox"/> G/F <input type="checkbox"/> Grant <input type="checkbox"/> Fed forfeiture <input type="checkbox"/> State forfeiture <input type="checkbox"/> other
Travel Complies with Grant Guidelines: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Account No: 1001-001-3010-458000	Account Bal: YTD % used
Account No:	Account Bal: YTD % used

FINANCE DIRECTOR APPROVAL: 	DATE: 3-5-19
--	--------------

**FINAL DEPT APPROVAL**

Assistant Chief Juan J. Rendon	Date:	FINANCE USE ONLY - DATE / TIME STAMP SECTION
		
Sheriff Martin Cuellar, Jr.	Date:	

**Note to Divisions submitting Requests for Travel:** All Travel Requests related items must be submitted to Finance within four (4) weeks before actual Training/Conference to allow sufficient time to prepare estimated costs, secure approvals, prepare and submit for processing to Auditors / Treasurers Office and Commissioner Court approval on release of payments. Please review training courses /conferences online to plan accordingly. In addition, all training certifications received must be submitted to Training Division for filing and confirmation of credited hours. Thank you for your cooperation.



DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
03/06/2019	032519	TRAVEL TO SAN ANTONIO, TEXAS	624.16

Record VersaScan 811173

U.S. Pat. & Des. Off.



VENDOR NO: 18454

CHECK DATE: 03/13/2019

CHECK NO: 330416

THIS DOCUMENT HAS A PRISMATIC VOID PANTOGRAPH, MICROPRINTING, A COIN REACTIVE ARTIFICIAL WATERMARK AND THERMOCHROMATIC INK. (1)

**WEBB COUNTY TREASURER**  
P.O. BOX 593 • LAREDO, TEXAS 78042-0593

**COMMERCE BANK**  
LAREDO, TEXAS  
88-990-1149

DATE

AMOUNT

ACCOUNTS PAYABLE  
CHECK NO.

03/13/2019

\$624.16

330416

PAY

Six Hundred Twenty-Four and 16/100 Dollars

TO  
THE  
ORDER  
OF

**MARTIN CUELLAR**  
902 VICTORIA STREET  
LAREDO, TX 78040

**TREASURER**

**AUDITOR**

VOID AFTER 90 DAYS

⑈ 330416 ⑈ ⑆ 114909903 ⑆ 0054404 ⑈

SC-6426574

LITHO BUSINESS FORMS, INC. (956) 727-7593

WCD 57804H9 - 11C V63





HAMPTON INN DOWNTOWN  
414 BOWIE STREET  
SAN ANTONIO, TX 78205  
United States of America  
TELEPHONE 210-225-8500 • FAX 210-225-8526  
Reservations  
www.hamptoninn.com or 1 800 HAMPTON

CUELLAR, MARTIN  
  
902 VICTORIA STREET  
  
LAREDO TX 78041  
UNITED STATES OF AMERICA

Room No: 502/SXPL  
Arrival Date: 3/25/2019 2:43:00 PM  
Departure Date: 3/27/2019 9:29:00 AM  
Adult/Child: 1/0  
Cashier ID: ERNESTO1109  
Room Rate: 239.04  
AL:  
HH #  
VAT #  
Folio No/Che 628071 A

Confirmation Number: 83922081

HAMPTON INN DOWNTOWN 3/27/2019 9:29:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
3/25/2019	2189405	Advance Deposit CASH	(\$500.00)
3/25/2019	2189553	GUEST ROOM	\$239.04
3/25/2019	2189553	STATE TAX	\$14.52
3/25/2019	2189553	CITY TAX	\$26.02
3/25/2019	2189553	SATPID FEE	\$2.99
3/26/2019	2189842	GUEST ROOM	\$239.04
3/26/2019	2189842	STATE TAX	\$14.52
3/26/2019	2189842	CITY TAX	\$26.02
3/26/2019	2189842	SATPID FEE	\$2.99
3/27/2019	2189994	MC *8758	(\$65.14)
**BALANCE**			\$0.00

CREDIT CARD DETAIL

APPR CODE 604086  
CARD NUMBER MC \*8758  
TRANSACTION ID 2189994

MERCHANT ID 50035-6170  
EXP DATE 06/23  
TRANS TYPE Sale

414 BOWIE STREET  
SAN ANTONIO, TX 78205  
TELEPHONE 210-225-8500 • FAX 210-225-8526

CUELLAR, MARTIN  
902 VICTORIA STREET  
LAREDO TX 78041  
UNITED STATES OF AMERICA

502/SXPL  
3/25/2019 2:43:00 PM  
3/27/2019

1/0  
239.04  
R3X

Rate Plan:  
HH #  
AL:  
Car:

Confirmation Number: 83922081

3/27/2019

3/25/2019	2189405	Advance Deposit CASH	(\$500.00)
3/25/2019	2189553	GUEST ROOM	\$239.04
3/25/2019	2189553	STATE TAX	\$14.52
3/25/2019	2189553	CITY TAX	\$26.02
3/25/2019	2189553	SATPID FEE	\$2.99
3/25/2019	2189553	SATPID FEE	\$239.04
3/26/2019	2189842	GUEST ROOM	\$14.52
3/26/2019	2189842	STATE TAX	\$26.02
3/26/2019	2189842	CITY TAX	\$2.99
3/26/2019	2189842	SATPID FEE	(\$65.14)
3/27/2019	2189994	MC *8758	\$0.00
		**BALANCE**	

MC \*8758

CUELLAR, MARTIN

3/27/2019

628071 A

604086





Webb County Sheriff's Office  
Confirmation of Delivery

To: Angelica Morales

Date: 4/02/2019

Re: Travels to Closed

☐ Urgent

☒ For Review

☐ To process

☐ Please Reply

Note:

Martin Cuellar – RT#19-050– Travel Claim, and Hotel Receipt.

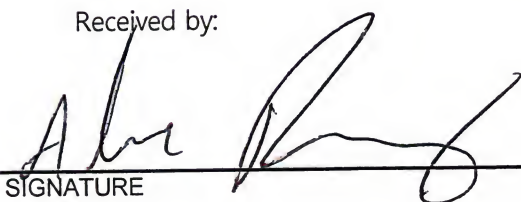
Federico Garza Jr. – RT#19-051-Travel Claim, and Hotel Receipt.

Juan J. Rendon – RT#19-052- Travel Claim, and Hotel Receipt.

Julio Gonzalez – RT#19-053 – Travel Claim, and Hotel Receipt.

Noe Gonzalez – RT#19-055 – Travel Claim, and Hotel Receipt.

Received by:

  
SIGNATURE

Alec Rodriguez  
PRINTED NAME

4 / 2 / 19  
DATE

4 : 15 pm  
TIME

From: Linda J. Santos, Human Resource Clerk

Sheriff's Administration Building  
[www.webbcountytx.gov/sheriff.html](http://www.webbcountytx.gov/sheriff.html)  
902 Victoria St. \* Laredo Texas 78040  
(956) 523-4504 \* Fax (956) 523-5068

# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 624.16

Prepared By: Linda Jo Santos

Request No.: RT19-050 051 0141

Budget Account Number: 1001-3010-001-458000

## EMPLOYEE INFORMATION:

Employee Name Federico Garza Jr.  
S.S. # Last 4 digits XXX-XX-5153  
Address 902 Victoria Street, Laredo Tx  
Invoice# (Auditor) 78041

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo., 3/26/2019 to 3/27/2019  
San Antonio, Tx.

**Note: Proof of Completed course must be remitted.**  
**Auditors Use: Proof Received** Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of  
Department Head M. Cuellar

Date 3/26/2019

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Federico Garza Jr.

Printed Name & Signature of  
Claimant F. Garza

Date 3/26/2019

## GENERAL QUESTIONS:

Date and time of departure 3/25/2019 2:30 p.m.

Date and time of return 3/27/2019 10:00 a.m.

Number of employees on trip 6

Will airline flight be involved in this travel? No

Will a County vehicle be used in the travel? Yes

Will a rental vehicle be used in the travel? No

(if yes, a purchase order is required)

## MILEAGE (for private vehicles only):

Round trip from Laredo to \_\_\_\_\_

= \_\_\_\_\_ miles @ \$ .575 or 57.5¢ mile =

**TOTAL** \$ 0.00

## MEALS: Meals on non-overnight travel will be paid through Payroll

2 Breakfasts @ \$10 each = \$ 20.00

1 Lunches @ \$14 each = \$ 14.00

2 Dinners @ \$16 each = \$ 32.00

**TOTAL** \$ 66.00

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

2 night (s) on trip @ 279.08 per night =

**TOTAL** \$ 558.16

## OTHER EXPENSES (receipts required):

\_\_\_\_\_  
\$ \_\_\_\_\_  
\_\_\_\_\_  
\$ \_\_\_\_\_

**TOTAL** \$ 0.00

## TOTAL TRAVEL

EXPENSES ADVANCED \$ 624.16

Employee owes 6.98 to the Paul Request  
19-071 + 6.98

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

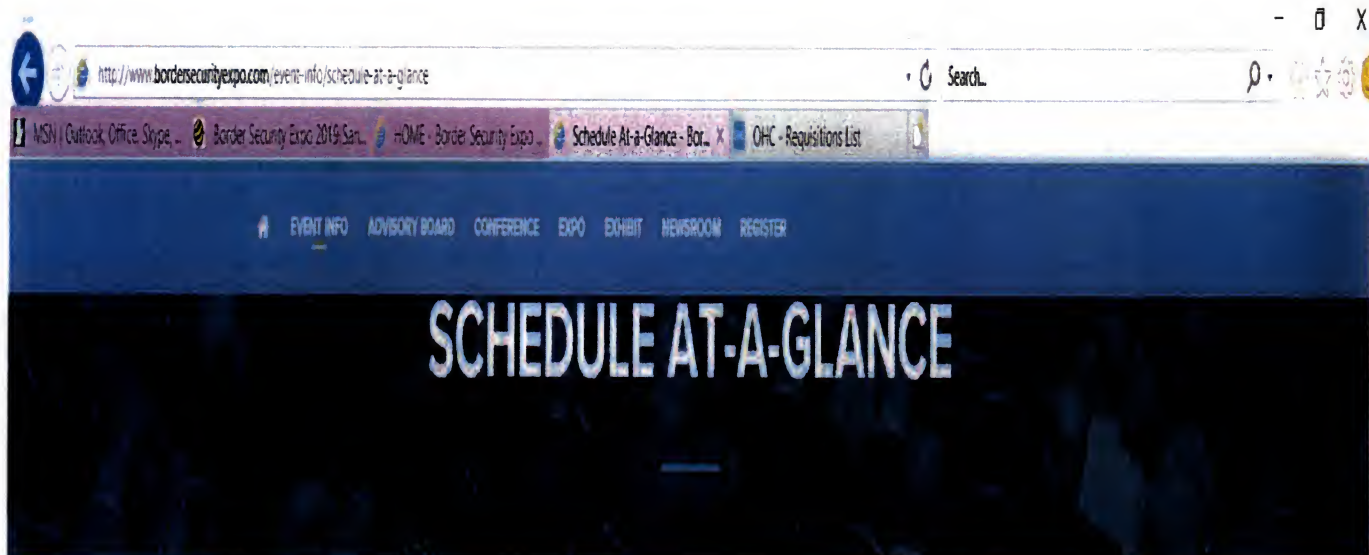
Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbl Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AP02 Revised 01/15

WEBB COUNTY  
BUSINESS OFFICE  
2019 MAR -7 PM 3:01  
RECEIVED





## Monday, March 25

10:00am - 5:00pm

Registration Open

1:15pm (Shotgun Start)

Border Patrol Foundation's 7th Annual Family Services Golf Tournament

## Tuesday, March 26

7:30am - 5:00pm

Registration Open

8:30am - 9:15am

Opening Keynote: Ronald D. Vitiello, Deputy Director, U.S. Immigration and Customs Enforcement

9:15am - 10:15am

Plenary Panel: National Vetting Center: What Is It? What Isn't It? And How Will It Change the Way We Protect the Homeland?

10:15am - 10:45am

Plenary Keynote: Vice Admiral Scott Buschman, Atlantic Area Commander, U.S. Coast Guard

11:00am

Exhibit Hall Ribbon Cutting & Coffee Break in the Exhibit Hall

11:00am - 5:00pm

Exhibit Hall Open

12:30pm - 1:30pm

Networking Lunch in the Exhibit Hall

1:30pm - 2:30pm

Plenary Panel: Mass Migration and Unaccompanied Children: Financial and National Security Impacts

2:30pm - 3:00pm

Plenary Keynote: John P. Sanders, Chief Operating Officer, U.S. Customs and Border Protection

3:00pm - 4:00pm

Plenary Panel: Border: Wall - Ports - System(s) - Technology - Infrastructure - Integration - Modernization

4:00pm - 5:00pm

Networking Reception in the Exhibit Hall

6:00pm - 9:00pm

Border Patrol Foundation's 4th Annual "Night at the Alamo"

**Linda J. Santos**

---

**From:** Hampton Confirmed <noreply@h4.hilton.com>  
**Sent:** Tuesday, March 5, 2019 2:12 PM  
**To:** Linda J. Santos  
**Subject:** Your Mar-25-2019 Confirmation #86019265



**FEDERICO GARZA, Join  
Hilton Honors**

**sign up**

**FEDERICO GARZA,  
see you on Mar-25-2019**



## **Your Upcoming Stay**

Hampton Inn San Antonio-Downtown (River Walk Area)  
414 Bowie Street  
San Antonio TX 78205, US  
T: +1 2102258500

**Confirmation #86019265**



Mon  
**25**

March

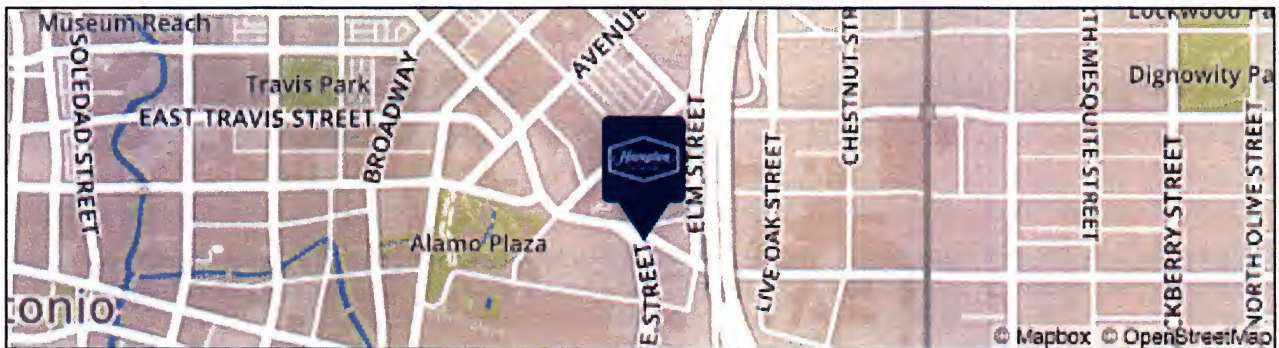
Check In: 4:00PM

2 nights

Wed  
**27**

March

Check Out: 11:00AM



## Your Room Information

KING STUDY-NON SMOKING

Rooms: 1

Guests: 1 Adult

Plan ahead by making an Arrival Request.

[Order Now](#)

## Your Rate Information

SEMI-FLEX

Rate Per Night:

Mar-25-2019 - Mar-27-2019

239.04 USD

**Total for Stay per Room Rate:**

**478.08 USD**

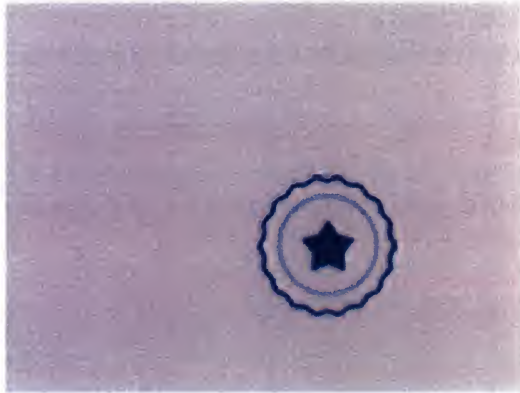
**Taxes**

**80.08 USD**

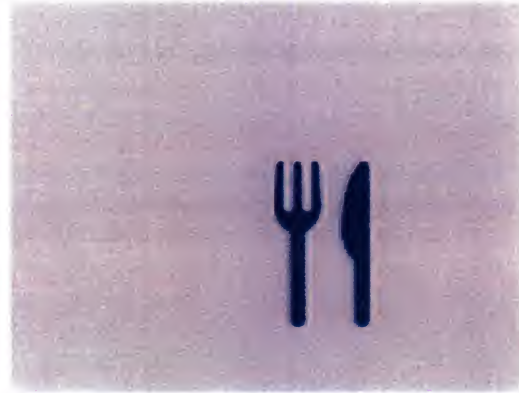
---

**Total for Stay**

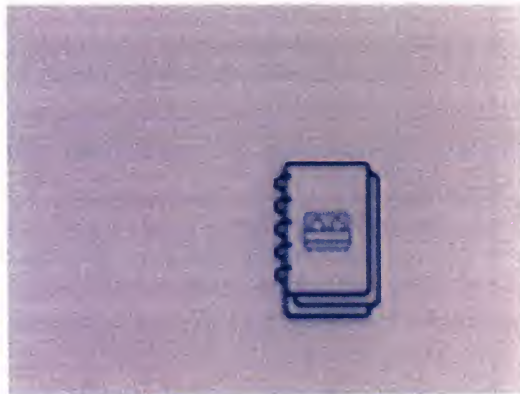
**558.16 USD**



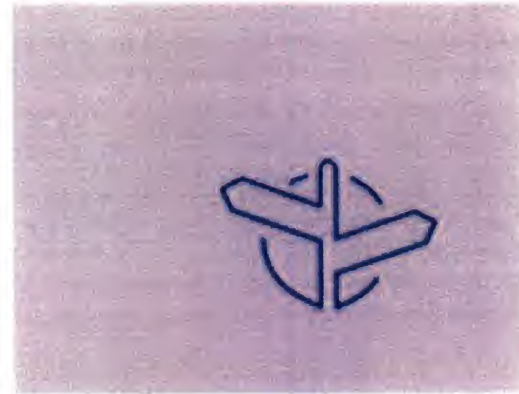
**Your Stay Benefits**



**Experience Dining**



**Your On Site Amenities**



**Explore Neighborhood**



**Alamo**

**enterprise**

**National**

fill up on points

for a limited time, earn up to  
7,500 bonus points on car rentals

**GET STARTED**

**FIND NEW EXPERIENCES  
DURING YOUR UPCOMING STAY**

**EXPLORE NOW**

travel  
that delivers

**2K Points per stay +  
10K your way. Repeat.**  
now through May 5

### Rate Rules and Cancellation Policy

- Your reservation is guaranteed for late arrival.
- If your plans change please let us know - it's free to cancel or update your reservation by 11:59pm local hotel time on Mar-21-2019

### Comments & Requests | Additional Information

: See Group Notes CX House + 2 days:



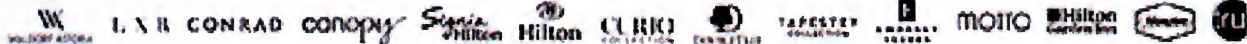
We are a smoke-free hotel

### Tax

16.75% Per Room Per Night

Self Parking: 20.00 USD

**Hilton**



Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email

[Click here](#) to see Hilton's policy regarding firearms on hotel premises

\*Standard Wi-Fi is free for Hilton Honors members. Premium, if available, has a fee (except for Diamond members). Wi-Fi access is not free in meeting spaces or at properties with a resort charge.

\*\* Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.

† Visit [Hilton.com/guarantee](http://Hilton.com/guarantee) to learn more about our Best Price Guarantee

Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date. Please [click here](#) to see all rules and restrictions

This message and any attachments may contain confidential information. If it has been sent to you in error or if you have questions regarding your reservation, please contact Hilton Reservations and Customer Care at 1-800-4HONORS (446-6677), or [click here](#)

Hilton Honors™ membership and redemption of Points are subject to [Hilton Honors Terms and Conditions](#)

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Hilton Reservations and Customer Care | 2050 Chenault Drive | Carrollton, Texas 75006, USA

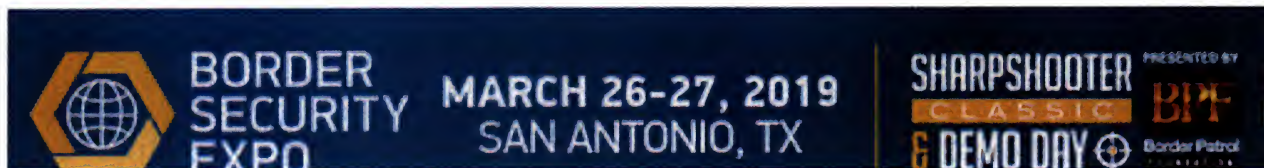
2019\_R03\_B02\_NMK\_OTR\_V33\_MULTIBR\_H03\_ML



**Linda J. Santos**

---

**From:** BSE2019 Registration Center <BSE2019@badgeguys.com>  
**Sent:** Tuesday, March 5, 2019 11:39 AM  
**To:** Linda J. Santos; ljsantos@webbcounttyx.gov  
**Subject:** BSE2019 Registration Confirmation



Registration Confirmation  
**INVOICE/RECEIPT**

Date: 03-05-2019  
Confirmation Number: 1831

**BADGE INFORMATION**

Badge First Name: Federico  
Badge Last Name: Garza Jr.  
Company/Organization: Webb County Sheriff's Office

---

**REGISTRATION FEE(S)**

Conference Pass \$124

**DEMO DAY PARTICIPATION**

Not planning to attend

Total Fees: \$124  
Total Paid: \$0  
Balance Due: \$124

**BALANCE DUE**

Balance must be paid in full to receive credentials on site. Make checks payable to **Clarion Events**. Mail check to arrive by January 24, 2019 to:

Border Security Registration  
c/o An Ideal Partner LLC  
3640 Roland Ave  
Baltimore, MD 21211.

To pay by credit card, contact the Registration Center at 410-467-9234 or click [here](#).

---

**CHANGES**, click [here](#) to make a change to your registration or submit your change to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).

**CANCELLATIONS** received in writing by March 1 will be refunded in full. Requests received between March 2 and March 8 will be refunded minus a \$75 administrative fee. After March 8, there are no refunds and registrants are obligated to pay 100% of the registration fee, regardless of attendance or payment status. Submit requests to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).

**REGISTRATION HOURS AND LOCATION** will be posted in the [online conference schedule](#).

---

We look forward to your participation.

Border Security Expo  
Clarion Events



# WEBB CO. SHERIFF'S OFFICE - TRAINING AUTHORIZATION & TRAVEL REQUEST FORM

Division: Sheriff	Date: 2/27/2019	Date of Training/Conference: 3/26/2019 to 3/28/2019
Name of Training/Conference Course: Border Security Expo 2019		Location: San Antonio, Tx.

Immediate Supervisor Approval:

Date approved:

TCLEOSE Mandated: Yes ☐ No ☐  
Total Training Hours per Officer (if applicable) \_\_\_\_

Deputy Roberto M. Castillo or Mayra Balboa  
Training Officer approval:

Date approved:

Name of Employee	Meals	Hotel	Fuel	Registration fees	Taxi fees	Airline Fees	Parking fees	Total Cost
Martin Cuellar ✓	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 558.16		\$124.00				748.16 \$1,029.99
Federico Garza Jr. ✓	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 558.16		\$124.00				748.16 \$1,029.99
Juan J. Rendon ✓	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 558.16		\$124.00				748.16 \$1,029.99
Julio Gonzalez ✓	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 558.16		\$124.00				748.16 \$1,029.99
Policarpo Medellin Jr. ✓	<del>\$136.00</del> 66 <sup>2</sup>			\$124.00			46.70 \$70.05	236.70 \$330.04
Noe Gonzalez	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 558.16		\$124.00			46.70 \$70.05	794.86 \$1,100.04

Total Estimated Cost: \$5,550.04 4,024.05

## FINANCE USE ONLY

Date Reviewed: \_\_\_\_\_ Check funding source: ☐ G/F ☐ Grant ☐ Fed forfeiture ☐ State forfeiture ☐ other \_\_\_\_\_  
Travel Complies with Grant Guidelines: ☐ Yes ☐ No

Account No: 1001-001-3010-4580000 Account Bal: \_\_\_\_\_ YTD % used \_\_\_\_\_

Account No: \_\_\_\_\_ Account Bal: \_\_\_\_\_ YTD % used \_\_\_\_\_

FINANCE DIRECTOR APPROVAL: M. Ben Cana

DATE: 3-5-19

## FINAL DEPT APPROVAL

Assistant Chief Juan J. Rendon	Date:	FINANCE USE ONLY - DATE / TIME STAMP SECTION
Sheriff Martin Cuellar, Jr.	Date:	

**Note to Divisions submitting Requests for Travel:** All Travel Requests related items must be submitted to Finance within four (4) weeks before actual Training/Conference to allow sufficient time to prepare estimated costs, secure approvals, prepare and submit for processing to Auditors / Treasurers Office and Commissioner Court approval on release of payments. Please review training courses /conferences online to plan accordingly. In addition, all training certifications received must be submitted to Training Division for filing and confirmation of credited hours. Thank you for your cooperation.



DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
03/06/2019	032519	TRAVEL TO SAN ANTONIO, TEXAS	624.16

Reorder Versocal C811P3

U.S. Pat. & Off. 4,077,407

*Handwritten signature*

VENDOR NO: 20592

CHECK DATE: 03/13/2019

CHECK NO: 330412

THIS DOCUMENT HAS A PRISMATIC VOID PANTOGRAPH, MICROPRINTING, A COIN REACTIVE ARTIFICIAL WATERMARK AND THERMOCHROMATIC INK. (H)

**WEBB COUNTY TREASURER**  
P.O. BOX 593 • LAREDO, TEXAS 78042-0593

**COMMERCE BANK**  
LAREDO, TEXAS  
88-990-1149

**ACCOUNTS PAYABLE**  
**CHECK NO.**

DATE	AMOUNT	CHECK NO.
03/13/2019	\$624.16	330412

**PAY**  
Six Hundred Twenty-Four and 16/100 Dollars

TO  
THE  
ORDER  
OF

**FEDERICO GARZA JR**  
902 VICTORIA STREET  
LAREDO, TX 78040

**TREASURER**

*Handwritten signature of Treasurer*  
**AUDITOR**

VOID AFTER 90 DAYS

SO-8426874

LITHO BUSINESS FORMS, INC. (866) 727-7593

MO-5180848 • 11C-VG

⑈330412⑈ ⑆114909903⑆ 0054404⑈





**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78041  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number

---

**To:** Business Office Department

**From:** Linda Jo Santos, Human Resource Clerk for WCSO *LY*

**Date:** April 2, 2019

**Subject:** Federico Garza Jr. RT #19-051 Reimbursement for Hotel difference

Federico Garza Jr. was given advance for hotel in the amount of \$558.16 but he was billed \$564.14, please reimburse him the amount of \$6.98. I have attached a copy of hotel receipt he paid.

If you have any questions, feel free to contact me at (956) 523-4504. I thank you in advance for your help on this matter.

Thanks

414 BOWIE STREET  
SAN ANTONIO, TX 78205  
TELEPHONE 210-225-8500 • FAX 210-225-8526

GARZA, FRED  
8801 MCPHERSON RD 3D  
LAREDO TX 78045  
UNITED STATES OF AMERICA

333/SXPL  
3/25/2019 2:37:00 PM  
3/27/2019

1/0  
239.04

Rate Plan:  
HH #  
AL:  
Car:

R3X  
922108861 SILVER

Confirmation Number: 86019265

3/27/2019

3/25/2019	2189504	GUEST ROOM	\$239.04
3/25/2019	2189504	STATE TAX	\$14.52
3/25/2019	2189504	CITY TAX	\$26.02
3/25/2019	2189504	SATPID FEE	\$2.99
3/26/2019	2189789	GUEST ROOM	\$239.04
3/26/2019	2189789	STATE TAX	\$14.52
3/26/2019	2189789	CITY TAX	\$26.02
3/26/2019	2189789	SATPID FEE	\$2.99
3/27/2019	2189951	MC *4366	(\$565.14)
		**BALANCE**	\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit [Honors.com](http://Honors.com)

Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

MC \*4366

3/27/2019

628072 A

GARZA, FRED

02534B





Webb County Sheriff's Office  
Confirmation of Delivery

To: Angelica Morales

Date: 4/02/2019

Re: Travels to Closed

☐ Urgent

☒ For Review

☐ To process

☐ Please Reply

Note:

Martin Cuellar – RT#19-050– Travel Claim, and Hotel Receipt.

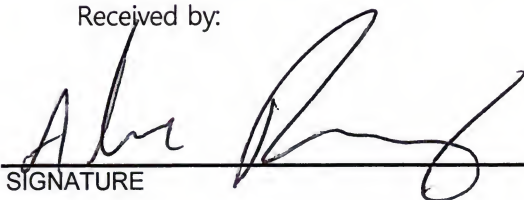
Federico Garza Jr. – RT#19-051-Travel Claim, and Hotel Receipt.

Juan J. Rendon – RT#19-052- Travel Claim, and Hotel Receipt.

Julio Gonzalez – RT#19-053 – Travel Claim, and Hotel Receipt.

Noe Gonzalez – RT#19-055 – Travel Claim, and Hotel Receipt.

Received by:

  
SIGNATURE

Alec Rodriguez  
PRINTED NAME

4 / 2 / 19  
DATE

4 : 15 pm  
TIME

From: Linda J. Santos, Human Resource Clerk

Sheriff's Administration Building  
[www.webbcountytx.gov/sheriff.html](http://www.webbcountytx.gov/sheriff.html)  
902 Victoria St. \* Laredo Texas 78040  
(956) 523-4504 \* Fax (956) 523-5068

WEBB COUNTY PAYEE ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 624.16  
 Prepared By: Linda Jo Santos  
 Request No.: RT19-052  
 Budget Account Number: 1001-3010-001-458000

**EMPLOYEE INFORMATION:**

Employee Name Juan J. Rendon  
 S.S. # Last 4 digits XXX-XX-5038  
 Address 902 Victoria Street, Laredo Tx  
 Invoice# (Auditor) 78041

**TRAVEL DESCRIPTION (conference name, dates, and city):**

Border Security Expo, 3/26/2019 to 3/28/2019  
San Antonio, Tx

**Note: Proof of Completed course must be remitted.**  
**Auditors Use: Proof Received Y or N**

**DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:**

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of M. Cuellar Date 3/6/19  
 Department Head

**AFFIDAVIT / AUTHORIZATION BY CLAIMANT:**

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Juan J. Rendon 3/7/2019  
 Printed Name & Signature of Claimant Date

**GENERAL QUESTIONS:**

Date and time of departure 3/25 2019 2:30 p.m.  
 Date and time of return 3/28/2019 10:00 am.  
 Number of employees on trip 6  
 Will airline flight be involved in this travel? No  
 Will a County vehicle be used in the travel? Yes  
 Will a rental vehicle be used in the travel? No  
 (if yes, a purchase order is required)

**MILEAGE (for private vehicles only):**

Round trip from Laredo to \_\_\_\_\_  
 = \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =  
**TOTAL \$ 0.00**

**MEALS: Meals on non-overnight travel will be paid through Payroll**

2 Breakfasts @ \$10 each = \$ 20.00  
1 Lunches @ \$14 each = \$ 14.00  
2 Dinners @ \$16 each = \$ 32.00  
**TOTAL \$ 66.00**

**LODGING:**

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

2 night (s) on trip @ 279.08 per night =  
**TOTAL \$ 558.16**

**OTHER EXPENSES (receipts required):**

\_\_\_\_\_  
 \$ \_\_\_\_\_  
 \_\_\_\_\_  
 \$ \_\_\_\_\_  
**TOTAL \$ 0.00**

**TOTAL TRAVEL EXPENSES ADVANCED \$ 624.16**

*Employee owed \$36.16 parking fee & hotel difference submitted as request for payment # 19-070*

**FOR AUDITORS USE ONLY**

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

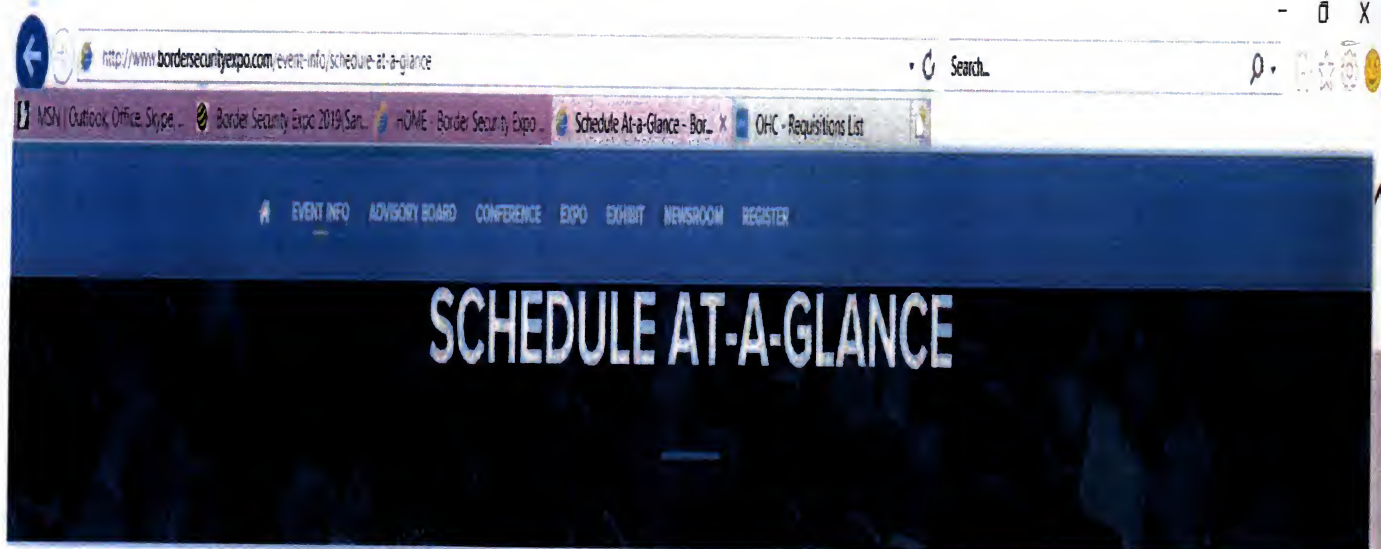
Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbf Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AP02 Revised 01/15

2019 MAR - 7 PM 3:00  
 WEBB COUNTY BUSINESS OFFICE  
 RECEIVED





## Monday, March 25

10:00am - 5:00pm	Registration Open
1:15pm (Shotgun Start)	Border Patrol Foundation's 7th Annual Family Services Golf Tournament

## Tuesday, March 26

7:30am - 5:00pm	Registration Open
8:30am - 9:15am	Opening Keynote: Ronald D. Vitiello, Deputy Director, U.S. Immigration and Customs Enforcement
9:15am - 10:15am	Plenary Panel: National Vetting Center: What is it? What isn't it? And How Will it Change the Way We Protect the Homeland?
10:15am - 10:45am	Plenary Keynote: Vice Admiral Scott Buschman, Atlantic Area Commander, U.S. Coast Guard
11:00am	Exhibit Hall Ribbon Cutting & Coffee Break in the Exhibit Hall
11:00am - 5:00pm	Exhibit Hall Open
12:30pm - 1:30pm	Networking Lunch in the Exhibit Hall
1:30pm - 2:30pm	Plenary Panel: Mass Migration and Unaccompanied Children: Financial and National Security Impacts
2:30pm - 3:00pm	Plenary Keynote: John P. Sanders, Chief Operating Officer, U.S. Customs and Border Protection
3:00pm - 4:00pm	Plenary Panel: Border: Wall - Ports - System(s) - Technology - Infrastructure - Integration - Modernization
4:00pm - 5:00pm	Networking Reception in the Exhibit Hall
6:00pm - 9:00pm	Border Patrol Foundation's 4th Annual "Night at the Alamo"

**Linda J. Santos**

---

**From:** Hampton Confirmed <noreply@h4.hilton.com>  
**Sent:** Tuesday, March 5, 2019 2:12 PM  
**To:** Linda J. Santos  
**Subject:** Your Mar-25-2019 Confirmation #82349281



**JUAN RENDON, join Hilton  
Honors**

**sign up**

**JUAN RENDON,  
see you on Mar-25-2019**



## **Your Upcoming Stay**

Hampton Inn San Antonio-Downtown (River Walk Area)  
414 Bowie Street  
San Antonio TX 78205, US  
T: +1 2102258500

**Confirmation #82349281**



Mon

25

March

Check In: 4:00PM

Wed

27

March

Check Out: 11:00AM

2 nights



## Your Room Information

KING STUDY-NON SMOKING

Rooms: 1

Guests: 1 Adult

Plan ahead by making an Arrival Request.

[Order Now](#)

## Your Rate Information

SEMI-FLEX

Rate Per Night:

Mar-25-2019 - Mar-27-2019

239.04 USD

**Total for Stay per Room Rate:**

**478.08 USD**

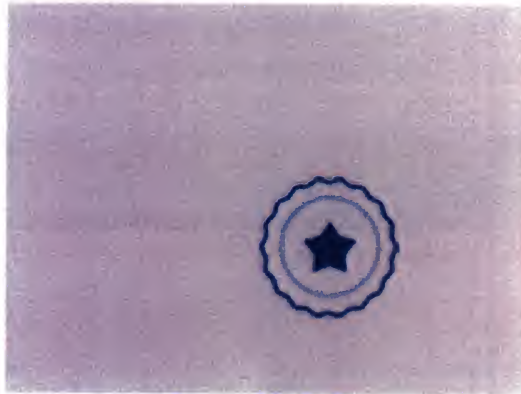
**Taxes**

**80.08 USD**

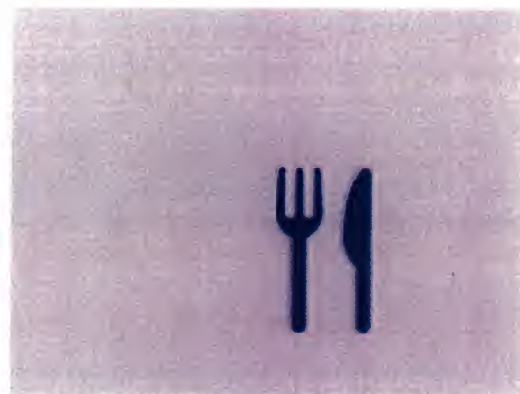
---

**Total for Stay**

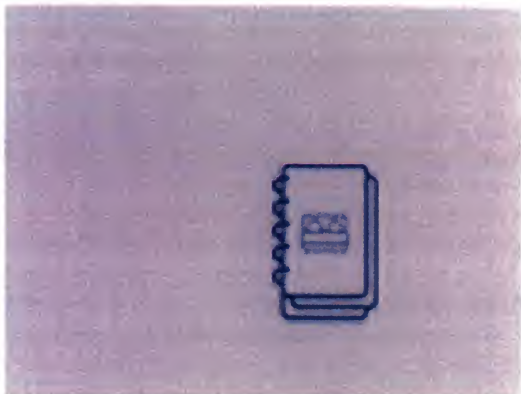
**558.16 USD**



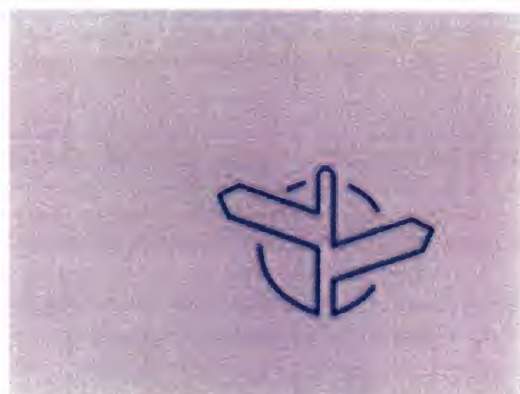
**Your Stay Benefits**



**Experience Dining**



**Your On Site Amenities**



**Explore Neighborhood**



Alamo

enterprise

National

fill up on points

for a limited time, earn up to  
7,500 bonus points on car rentals

GET STARTED

FIND NEW EXPERIENCES  
DURING YOUR UPCOMING STAY

EXPLORE NOW

travel  
that delivers

2K Points per stay +  
10K your way. Repeat.  
now through May 5

### Rate Rules and Cancellation Policy

- Your reservation is guaranteed for late arrival.
- If your plans change please let us know - it's free to cancel or update your reservation by 11:59pm local hotel time on Mar-21-2019

### Comments & Requests | Additional Information

: See Group Notes CX House + 2 days:



We are a smoke-free hotel

### Tax

16.75% Per Room Per Night

Self Parking: 20.00 USD

**Hilton**



Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email

[Click here](#) to see Hilton's policy regarding firearms on hotel premises

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Hilton Reservations and Customer Care | 2050 Chenault Drive | Carrollton, Texas 75006 USA

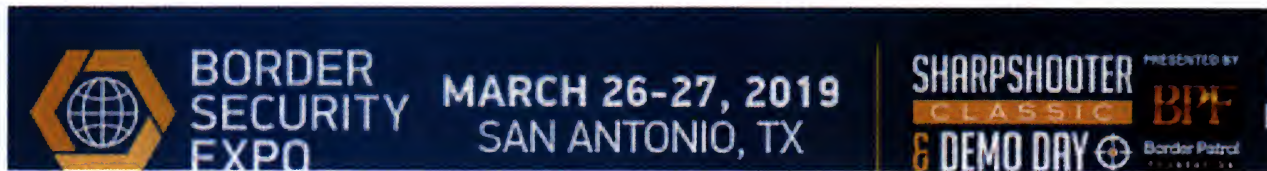
2019\_R03\_B02\_NMK\_OTR\_V33\_MULTIBR\_H03\_ML



**Linda J. Santos**

---

**From:** BSE2019 Registration Center <BSE2019@badgeguys.com>  
**Sent:** Tuesday, March 5, 2019 11:42 AM  
**To:** Linda J. Santos; ljsantos@webbcounttyx.gov  
**Subject:** BSE2019 Registration Confirmation



Registration Confirmation  
**INVOICE/RECEIPT**

Date: 03-05-2019  
Confirmation Number: 1832

**BADGE INFORMATION**

Badge First Name: Juan  
Badge Last Name: Rendon  
Company/Organization: Webb County Sheriff's Office

---

**REGISTRATION FEE(S)**

Conference Pass \$124

**DEMO DAY PARTICIPATION**

Not planning to attend

Total Fees: \$124  
Total Paid: \$0  
Balance Due: \$124

**BALANCE DUE**

Balance must be paid in full to receive credentials on site. Make checks payable to **Clarion Events**. Mail check to arrive by January 24, 2019 to:

Border Security Registration  
c/o An Ideal Partner LLC  
3640 Roland Ave  
Baltimore, MD 21211.

To pay by credit card, contact the Registration Center at 410-467-9234 or click [here](#).

---

**CHANGES**, click [here](#) to make a change to your registration or submit your change to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).

**CANCELLATIONS** received in writing by March 1 will be refunded in full. Requests received between March 2 and March 8 will be refunded minus a \$75 administrative fee. After March 8, there are no refunds and registrants are obligated to pay 100% of the registration fee, regardless of attendance or payment status. Submit requests to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).

**REGISTRATION HOURS AND LOCATION** will be posted in the [online conference schedule](#).

---

We look forward to your participation.

Border Security Expo  
Clarion Events



# **WEBB CO. SHERIFF'S OFFICE - TRAINING AUTHORIZATION & TRAVEL REQUEST FORM**

Division: Sheriff	Date: 2/27/2019	Date of Training/Conference: 3/26/2019 to 3/28/2019 <sup>27</sup>
Name of Training/Conference Course: Border Security Expo 2019		Location: San Antonio, Tx.

Immediate Supervisor Approval:

Date approved:

TCLEOSE Mandated: Yes \_\_\_\_\_ No \_\_\_\_\_  
Total Training Hours per Officer (if applicable) \_\_\_\_\_

Deputy Roberto M. Castillo or Mayra Balboa  
Training Officer approval:

Date approved:

Name of Employee	Meals	Hotel	Fuel	Registration fees	Taxi fees	Airline Fees	Parking fees	Total Cost
Martin Cuellar ✓	<del>\$136.00</del> <sup>66.00</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00				748.16 \$1,029.99
Federico Garza Jr. ✓	<del>\$136.00</del> <sup>66.00</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00				748.16 \$1,029.99
Juan J. Rendon ✓	<del>\$136.00</del> <sup>66.00</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00				748.16 \$1,029.99
Julio Gonzalez ✓	<del>\$136.00</del> <sup>66.00</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00				748.16 \$1,029.99
Policarpo Medellin Jr. ✓	<del>\$136.00</del> <sup>66.00</sup>			\$124.00			46.70 \$70.05	236.70 \$330.04
Noe Gonzalez	<del>\$136.00</del> <sup>66.00</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00			46.70 \$70.05	748.16 \$1,100.04
							Total Estimated Cost: \$5,550.04 4,024.05	

## **FINANCE USE ONLY**

Date Reviewed:

Check funding source: ☐ G/F ☐ Grant ☐ Fed forfeiture ☐ State forfeiture ☐ other

Travel Complies with Grant Guidelines: ☐ Yes ☐ No

Account No:

1001-001-3010-458000

Account Bal:

YTD % used

Account No:

Account Bal:

YTD % used

FINANCE DIRECTOR APPROVAL:

*M. Ben Canoga*

DATE:

3-5-19

## **FINAL DEPT APPROVAL**

Assistant Chief Juan J. Rendon

Date:

Sheriff Martin Cuellar, Jr.

Date:

FINANCE USE ONLY - DATE / TIME STAMP SECTION

**Note to Divisions submitting Requests for Travel:** All Travel Requests related items must be submitted to Finance within four (4) weeks before actual Training/Conference to allow sufficient time to prepare estimated costs, secure approvals, prepare and submit for processing to Auditors / Treasurers Office and Commissioner Court approval on release of payments. Please review training courses /conferences online to plan accordingly. In addition, all training certifications received must be submitted to Training Division for filing and confirmation of credited hours. Thank you for your cooperation.

414 BOWIE STREET  
SAN ANTONIO, TX 78205  
TELEPHONE 210-225-8500 • FAX 210-225-8526

RENDON, JUAN JOSE  
4402 MARCELLA  
LAREDO TX TX 78041  
UNITED STATES OF AMERICA

417/KXTY  
3/25/2019 4:02:00 PM  
3/27/2019

1/0  
239.04

Rate Plan:  
HH #  
AL:  
Car:

R3X  
912103504 BLUE

Confirmation Number: 82349281

3/27/2019

3/25/2019	2189406	Advance Deposit CASH	(\$564.14)
3/25/2019	2189530	GUEST ROOM	\$239.04
3/25/2019	2189530	STATE TAX	\$14.52
3/25/2019	2189530	CITY TAX	\$26.02
3/25/2019	2189530	SATPID FEE	\$2.99
3/26/2019	2189817	GUEST ROOM	\$239.04
3/26/2019	2189817	STATE TAX	\$14.52
3/26/2019	2189817	CITY TAX	\$26.02
3/26/2019	2189817	SATPID FEE	\$2.99
3/27/2019	2189990	GUEST ROOM	\$1.00
3/27/2019	2189990	STATE TAX	\$0.06
3/27/2019	2189990	CITY TAX	\$0.11
3/27/2019	2189990	SATPID FEE	\$0.01
3/27/2019	2189991	ROOM ALLOWANCE	(\$1.12)
3/27/2019	2189992	ROOM ALLOWANCE	(\$1.06)
		**BALANCE**	\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit [Honors.com](http://Honors.com)

Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

628073 A





**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78041  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number

---

**To:** Business Office Department

**From:** Linda Jo Santos, Human Resource Clerk for WCSO *lv*

**Date:** April 2, 2019

**Subject:** Juan J. Rendon RT#19-052 Reimbursement for Hotel difference and Parking Fee

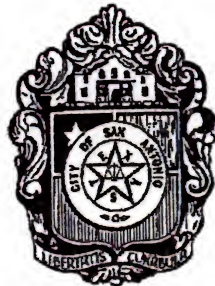
Juan J. Rendon was given advance for hotel in the amount of \$558.16 but he was bill \$566.32 needs difference paid to him In the \$8.16 and two parking fee in the amount of \$28.00. Total to reimburse employee is \$36.16

If you have any questions, feel free to contact me at (956) 523-4504. I thank you in advance for your help on this matter.

Thanks

Expires **03/25**  
**08:59 PM**

Payment Details  
Machine #121266 CASH  
03/25/19 04:59 PM **\$ 10.00**



**TICKET MUST BE DISPLAYED IN VEHICLE**

RECEIPT

License Plate Number

**HJN5388**

Expiration Date/Time

**11:16 PM**

**MAR 26, 2019**

Purchase Date/Time: 06:16pm Mar 26, 2019  
Total Due: \$18.00 Rate: Up to 5hrs \$18  
Total Paid: \$18.00 Pmt Type: CC (Swipe)  
Ticket #: 06058041  
N #: 520119020047  
Setting: 3rd St Lot  
Mach Name: 3rd St Lot New

\*\*\*\*-6306, Visa

Auth #: 181073

10.00  
18.00  
28.00



414 BOWIE STREET  
SAN ANTONIO, TX 78205  
TELEPHONE 210-225-8500 • FAX 210-225-8526

RENDON, JUAN JOSE  
4402 MARCELLA  
LAREDO TX TX 78041  
UNITED STATES OF AMERICA

417/KXTY  
3/25/2019 4:02:00 PM  
3/27/2019

1/0  
239.04

Rate Plan:  
HH #  
AL:  
Car:

R3X  
912103504 BLUE

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3/27/2019

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3/27/2019	2189991	ROOM ALLOWANCE	(\$1.12)
3/27/2019	2189992	ROOM ALLOWANCE	(\$1.06)
		**BALANCE**	\$0.00

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Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

628073 A




**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78041  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number

---

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**From:** Linda Jo Santos, Human Resource Clerk for WCSO 

**Date:** April 2, 2019

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If you have any questions, feel free to contact me at (956) 523-4504. I thank you in advance for your help on this matter.

Thanks



DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
03/06/2019	032519	TRAVEL TO SAN ANTONIO, TEXAS	624.16



VENDOR NO: 3392

CHECK DATE: 03/13/2019

CHECK NO: 330415

THIS DOCUMENT HAS A PRISMATIC VOID PANTOGRAPH, MICROPRINTING, A COIN REACTIVE ARTIFICIAL WATERMARK AND THERMOCHROMATIC INK. (1)

**WEBB COUNTY TREASURER**  
P.O. BOX 593 • LAREDO, TEXAS 78042-0593

**COMMERCE BANK**  
LAREDO, TEXAS  
88-890-1149

DATE

03/13/2019

AMOUNT

\$624.16

ACCOUNTS PAYABLE  
CHECK NO.

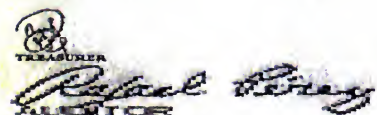
330415

PAY

Six Hundred Twenty-Four and 16/100 Dollars

TO  
THE  
ORDER  
OF

JUAN JOSE RENDON  
902 VICTORIA ST.  
LAREDO, TX 78040

  
TREASURER  
AUDITOR

VOID AFTER 90 DAYS

⑈330415⑈ ⑆114909903⑆ 0054404⑈





Request Total \$ 624.16

Prepared By: Linda Jo Santos

Request No.: RT19-053

Budget Account Number: 1001-3010-001-45800

**EMPLOYEE INFORMATION:**

Employee Name Julio Gonzalez  
S.S. # Last 4 digits XXX-XX-2600  
Address 902 Victoria Street, Laredo Tx  
Invoice# (Auditor) 78041

**TRAVEL DESCRIPTION (conference name, dates, and city):**

Border Securty Expo, 3/26/2019 to 3/28/2019  
San Antonio, Tx

**Note: Proof of Completed course must be remitted.**  
**Auditors Use: Proof Received Y or N**

**DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:**

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of Department Head M. Cuellar Date 3/26/19

**AFFIDAVIT / AUTHORIZATION BY CLAIMANT:**

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Julio Gonzalez [Signature] Date 03/07/19  
Printed Name & Signature of Claimant

**GENERAL QUESTIONS:**

Date and time of departure 3/25 2019 2:30 p.m.  
Date and time of return 3/27/2019 10:00 a.m.  
Number of employees on trip 6  
Will airline flight be involved in this travel? No  
Will a County vehicle be used in the travel? Yes  
Will a rental vehicle be used in the travel? No  
(if yes, a purchase order is required)

**MILEAGE (for private vehicles only):**

Round trip from Laredo to \_\_\_\_\_  
= \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =  
**TOTAL \$ 0.00**

**MEALS: Meals on non-overnight travel will be paid through Payroll**

2 Breakfasts @ \$10 each = \$ 20.00  
1 Lunches @ \$14 each = \$ 14.00  
2 Dinners @ \$16 each = \$ 32.00  
**TOTAL \$ 66.00**

**LODGING:**

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

2 night (s) on trip @ 279.08 per night =  
**TOTAL \$ 558.16**

**OTHER EXPENSES (receipts required):**

\_\_\_\_\_  
\_\_\_\_\_  
**TOTAL \$ 0.00**

**TOTAL TRAVEL EXPENSES ADVANCED \$ 624.16**

**FOR AUDITORS USE ONLY**

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbt Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AF02 Revised 01/15

2019 MAR -7 PM 3:02  
WEBB COUNTY BUSINESS OFFICE  
RECEIVED



**Linda J. Santos**

---

**From:** Hampton Confirmed <noreply@h4.hilton.com>  
**Sent:** Tuesday, March 5, 2019 2:13 PM  
**To:** Linda J. Santos  
**Subject:** Your Mar-25-2019 Confirmation #85757153



**JULIO GONZALES, join  
Hilton Honors**

**sign up**

**JULIO GONZALES,  
see you on Mar-25-2019**



## **Your Upcoming Stay**

Hampton Inn San Antonio-Downtown (River Walk Area)  
414 Bowie Street  
San Antonio TX 78205, US  
T: +1 2102258500

**Confirmation #85757153**

Total for Stay per Room Rate:

478.08 USD

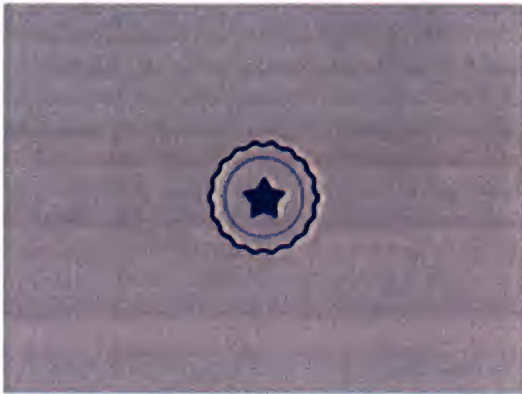
Taxes

80.08 USD

---

Total for Stay

558.16 USD



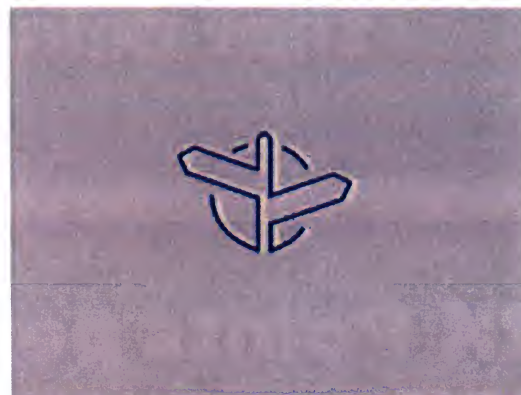
Your Stay Benefits



Experience Dining

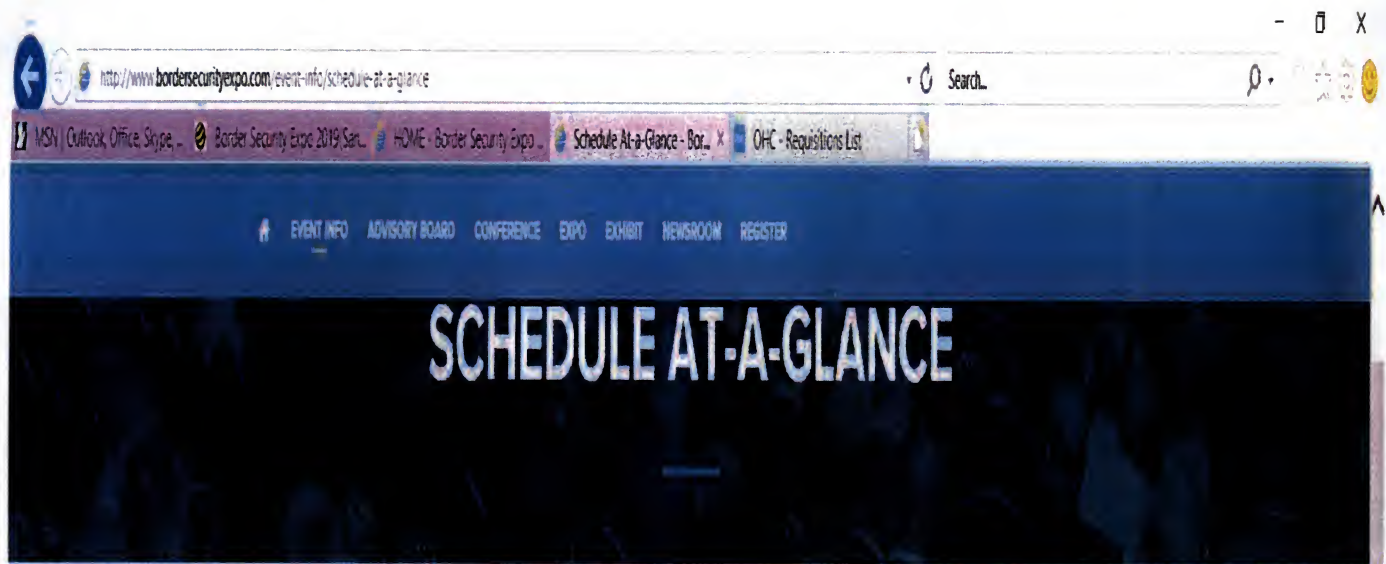


Your On Site Amenities



Explore Neighborhood





## Monday, March 25

10:00am - 5:00pm	Registration Open
1:15pm (Shotgun Start)	Border Patrol Foundation's 7th Annual Family Services Golf Tournament

## Tuesday, March 26

7:30am - 5:00pm	Registration Open
8:30am - 9:15am	Opening Keynote: Ronald D. Vitiello, Deputy Director, U.S. Immigration and Customs Enforcement
9:15am - 10:15am	Plenary Panel: National Vetting Center: What is it? What isn't it? And How Will it Change the Way We Protect the Homeland?
10:15am - 10:45am	Plenary Keynote: Vice Admiral Scott Buschman, Atlantic Area Commander, U.S. Coast Guard
11:00am	Exhibit Hall Ribbon Cutting & Coffee Break in the Exhibit Hall
11:00am - 5:00pm	Exhibit Hall Open
12:30pm - 1:30pm	Networking Lunch in the Exhibit Hall
1:30pm - 2:30pm	Plenary Panel: Mass Migration and Unaccompanied Children: Financial and National Security Impacts
2:30pm - 3:00pm	Plenary Keynote: John P. Sanders, Chief Operating Officer, U.S. Customs and Border Protection
3:00pm - 4:00pm	Plenary Panel: Border: Wall - Ports - System(s) - Technology - Infrastructure - Integration - Modernization
4:00pm - 5:00pm	Networking Reception in the Exhibit Hall
6:00pm - 9:00pm	Border Patrol Foundation's 4th Annual "Night at the Alamo"



**Southwest Texas Fusion Center**  
**San Antonio Police Department**  
**2019 SWTFC Annual Conference**  
**Henry B. Gonzalez Convention Center – April 2, 3 & 4, 2019**  
**900 E Market St., San Antonio, TX 78205 – Meeting Room 214**



## Agenda

### Tuesday, April 2, 2019

1300 – 1700 Conference Registration. Hotel Marriott River Walk, lobby area. Attendees required showing LE ID.

### Wednesday, April 3, 2019

0700 – 0745 Coffee  
0745 – 0800 Opening Remarks, by SWTFC and SAPD Command  
0800 – 0920 **Organized Crime Trends**, by USBP: DRT SIU, DPAIC John Perry & Laredo SIU, DPAIC Rene A. Valenzuela II.  
0920 – 0930 Break  
0930 – 1015 **Gangs and OMGs**, by SAPD-TAG San Antonio, Det. John Schiller  
1015 – 1145 **Operation Texas Rocker: Taking Down the National Leadership of the Bandidos Outlaw Motorcycle Organization** by AUSA Eric J. Fuchs, DEA SA Chad Lloyd and DEA-SADO GS Henry Gonzalez  
1145 – 1300 Lunch (on your own)  
1300 – 1400 **Vehicle Theft Links with US Border** by Laredo Police Department, VTTF Sgt. Armando Elizondo, Jr.  
1400 – 1420 Break  
1420 – 1520 **Border Security and Weapons Acquisitions** by ATF Special Agent Christopher O Benavides  
1530 – 1700 **Money Laundering Investigations** by William Mitchell, Commander Financial Inv. Team, DEA/HIDTA

### Thursday, April 4, 2019

0730 – 0800 Coffee  
0800 – 0945 **Virtual Currency Investigations** by FinCEN, Compliance & Enforcement Officer Kevin O'Connor  
0945 – 0950 Break  
0950 – 1040 **Extremist Digital Fundraising & Mitigation Methods** by SWTFC Analysts Daniel McKee and Aric Jimenez.  
1100 – 1145 **Counter Intelligence Briefing** by DPS ICTD, Analyst Caroline Bruff  
1145 – 1300 Lunch (on your own)  
1300 – 1630 **Pablo Escobar, Dismantling the Medellin Cartel** by Steve Murphy & Javier Peña, DEA Special Agents (Retired)  
1645 – 1700 Closing Remarks. Note: Attendance Certificates will be emailed.





### Rate Rules and Cancellation Policy

- Your reservation is guaranteed for late arrival.
- If your plans change please let us know - it's free to cancel or update your reservation by 11:59pm local hotel time on Mar-21-2019

## Comments &amp; Requests | Additional Information

: See Group Notes CX House + 2 days:

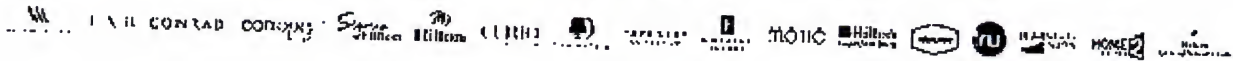


We are a smoke-free hotel

## Tax

16.75% Per Room Per Night

**Self Parking: 20.00 USD**



**Please do not reply to this email, as mail sent to this address cannot be answered.** If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email.

[Click here](#) to see Hilton's policy regarding firearms on hotel premises.

\*Standard Wi-Fi is free for Hilton Honors members. Premium, if available, has a fee (except for Diamond members). Wi-Fi access is not free in meeting spaces or at properties with a resort charge.

\* Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.

† Visit [Hilton.com/guarantee](http://Hilton.com/guarantee) to learn more about our Best Price Guarantee.

Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation.

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date. Please [click here](#) to see all rules and restrictions.

This message and any attachments may contain confidential information. If it has been sent to you in error or if you have questions regarding your reservation, please contact Hilton Reservations and Customer Care at 1-800-4HONORS (446-6877), or [click here](#).

Hilton Honors™ membership and redemption of Points are subject to [Hilton Honors Terms and Conditions](#).

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Hilton Reservations and Customer Care | 2050 Chenault Drive | Carrollton, Texas 75006, USA

2019\_R03\_B02\_NMK\_OTR\_V33\_MULTIBR\_H03\_ML

**Linda J. Santos**

---

**From:** BSE2019 Registration Center <BSE2019@badgeguys.com>  
**Sent:** Tuesday, March 5, 2019 11:45 AM  
**To:** Linda J. Santos; ljsantos@webbcounttyx.gov  
**Subject:** BSE2019 Registration Confirmation



Registration Confirmation  
**INVOICE/RECEIPT**

Date: 03-05-2019  
Confirmation Number: 1833

**BADGE INFORMATION**

Badge First Name: Julio  
Badge Last Name: Gonzalez  
Company/Organization: Webb County Sheriff's Office

---

**REGISTRATION FEE(S)**

Conference Pass \$124

**DEMO DAY PARTICIPATION**

Not planning to attend

Total Fees: \$124  
Total Paid: \$0  
Balance Due: \$124

**BALANCE DUE**

Balance must be paid in full to receive credentials on site. Make checks payable to **Clarion Events**. Mail check to arrive by January 24, 2019 to:

Border Security Registration  
c/o An Ideal Partner LLC  
3640 Roland Ave  
Baltimore, MD 21211.

To pay by credit card, contact the Registration Center at 410-467-9234 or click [here](#).

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**REGISTRATION HOURS AND LOCATION** will be posted in the [online conference schedule](#).

---

We look forward to your participation.

Border Security Expo  
Clarion Events

# **WEBB CO. SHERIFF'S OFFICE - TRAINING AUTHORIZATION & TRAVEL REQUEST FORM**

Division: Sheriff	Date: 2/27/2019	Date of Training/Conference: 3/26/2019 to 3/28/2019
Name of Training/Conference Course: Border Security Expo 2019		Location: San Antonio, Tx.

Immediate Supervisor Approval:

Date approved:

TCLEOSE Mandated: Yes \_\_\_\_\_ No \_\_\_\_\_  
Total Training Hours per Officer (if applicable) \_\_\_\_\_

Deputy Roberto M. Castillo or Mayra Balboa  
Training Officer approval:

Date approved:

Name of Employee	Meals	Hotel	Fuel	Registration fees	Taxi fees	Airline Fees	Parking fees	Total Cost
Martin Cuellar ✓	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 538.16		\$124.00			748.16	\$1,029.99
Federico Garza Jr. ✓	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 538.16		\$124.00			748.16	\$1,029.99
Juan J. Rendon ✓	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 538.16		\$124.00			748.16	\$1,029.99
Julio Gonzalez ✓	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 538.16		\$124.00			748.16	\$1,029.99
Policarpo Medellin Jr. ✓	<del>\$136.00</del> 66 <sup>2</sup>			\$124.00			46.70 \$70.05	236.70 \$330.04
Noe Gonzalez	<del>\$136.00</del> 66 <sup>2</sup>	<del>\$769.99</del> 538.16		\$124.00			46.70 \$70.05	794.86 \$1,100.04
Total Estimated Cost:							\$5,550.04	4,024.05

## **FINANCE USE ONLY**

Date Reviewed:

Check funding source: ☐ G/F ☐ Grant ☐ Fed forfeiture ☐ State forfeiture ☐ other

Travel Complies with Grant Guidelines: ☐ Yes ☐ No

Account No:

1001-001-3010-4580000

Account Bal:

YTD % used

Account No:

Account Bal:

YTD % used

FINANCE DIRECTOR APPROVAL:

M. Ben Cana

DATE:

3-5-19

## **FINAL DEPT APPROVAL**

Assistant Chief Juan J. Rendon

Date:

Sheriff Martin Cuellar, Jr.

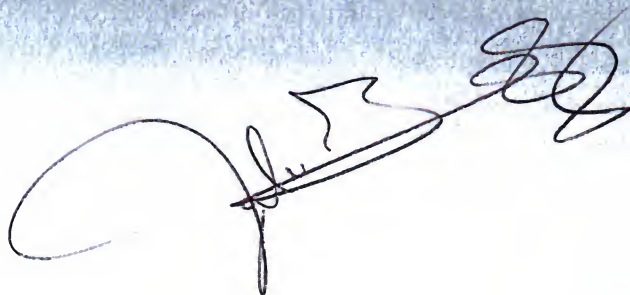
Date:

FINANCE USE ONLY - DATE / TIME STAMP SECTION

**Note to Divisions submitting Requests for Travel:** All Travel Requests related items must be submitted to Finance within four (4) weeks before actual Training/Conference to allow sufficient time to prepare estimated costs, secure approvals, prepare and submit for processing to Auditors / Treasurers Office and Commissioner Court approval on release of payments. Please review training courses /conferences online to plan accordingly. In addition, all training certifications received must be submitted to Training Division for filing and confirmation of credited hours. Thank you for your cooperation.



DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
03/06/2019	032519	TRAVEL TO SAN ANTONIO, TEXAS	624.16



VENDOR NO: 4242

CHECK DATE: 03/14/2019

CHECK NO: 330467

THIS DOCUMENT HAS A PRISMATIC VOID PANTOGRAPH, MICROPRINTING, A COIN REACTIVE ARTIFICIAL WATERMARK AND THERMOCHROMATIC INK. (1)

**WEBB COUNTY TREASURER**  
P.O. BOX 593 • LAREDO, TEXAS 78042-0593

**COMMERCE BANK**  
LAREDO, TEXAS  
88-990-1149

DATE	AMOUNT	ACCOUNTS PAYABLE CHECK NO.
03/14/2019	\$624.16	330467

**PAY**  
Six Hundred Twenty-Four and 16/100 Dollars

TO  
THE  
ORDER  
OF

GONZALEZ, JULIO C.  
902 VICTORIA ST.  
LAREDO, TX 78040

  
RAFAEL PERRY  
AUDITOR

VOID AFTER 90 DAYS

⑈330467⑈ ⑆114909903⑆ 0054404⑈

SO-6426374

LITHO BUSINESS FORMS, INC. (956) 727-7593

MO-5182449 - 11C-V6

414 BOWIE STREET  
SAN ANTONIO, TX 78205  
TELEPHONE 210-225-8500 • FAX 210-225-8526

GONZALES, JULIO  
902 VICTORIA STREET  
LAREDO TX 78041  
UNITED STATES OF AMERICA

409/SXPL  
3/25/2019 2:41:00 PM  
3/27/2019

1/0  
239.04

R3X

Rate Plan:  
HH #  
AL:  
Car:

Confirmation Number: 85757153

3/27/2019

3/25/2019	2189404	Advance Deposit CASH	(\$565.14)
3/25/2019	2189522	GUEST ROOM	\$239.04
3/25/2019	2189522	STATE TAX	\$14.52
3/25/2019	2189522	CITY TAX	\$26.02
3/25/2019	2189522	SATPID FEE	\$2.99
3/26/2019	2189810	GUEST ROOM	\$239.04
3/26/2019	2189810	STATE TAX	\$14.52
3/26/2019	2189810	CITY TAX	\$26.02
3/26/2019	2189810	SATPID FEE	\$2.99
3/26/2019	2189810	**BALANCE**	\$0.00

628074 A





HAMPTON INN DOWNTOWN  
414 BOWIE STREET  
SAN ANTONIO, TX 78205  
United States of America  
TELEPHONE 210-225-8500 • FAX 210-225-8526  
Reservations  
www.hamptoninn.com or 1 800 HAMPTON

GONZALES, JULIO  
902 VICTORIA STREET  
LAREDO TX 78041  
UNITED STATES OF AMERICA

Room No: 409/SXPL  
Arrival Date: 3/25/2019 2:41:00 PM  
Departure Date: 3/27/2019 9:33:00 AM  
Adult/Child: 1/0  
Cashier ID: ERNESTO1109  
Room Rate: 239.04  
AL:  
HH #  
VAT #  
Folio No/Che 628074 A

Confirmation Number: 85757153

HAMPTON INN DOWNTOWN 3/27/2019 9:33:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
3/25/2019	2189404	Advance Deposit CASH	(\$565.14)
3/25/2019	2189522	GUEST ROOM	\$239.04
3/25/2019	2189522	STATE TAX	\$14.52
3/25/2019	2189522	CITY TAX	\$26.02
3/25/2019	2189522	SATPID FEE	\$2.99
3/26/2019	2189810	GUEST ROOM	\$239.04
3/26/2019	2189810	STATE TAX	\$14.52
3/26/2019	2189810	CITY TAX	\$26.02
3/26/2019	2189810	SATPID FEE	\$2.99
**BALANCE**			\$0.00



Webb County Sheriff's Office  
Confirmation of Delivery

To: Angelica Morales

Date: 4/02/2019

Re: Travels to Closed

☐ Urgent

☒ For Review

☐ To process

☐ Please Reply

Note:

Martin Cuellar – RT#19-050– Travel Claim, and Hotel Receipt.

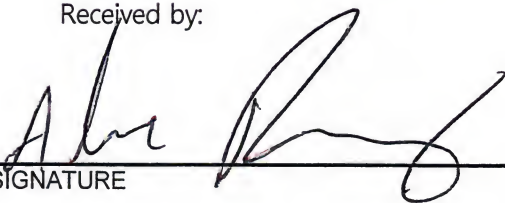
Federico Garza Jr. – RT#19-051-Travel Claim, and Hotel Receipt.

Juan J. Rendon – RT#19-052- Travel Claim, and Hotel Receipt.

Julio Gonzalez – RT#19-053 – Travel Claim, and Hotel Receipt.

Noe Gonzalez – RT#19-055 – Travel Claim, and Hotel Receipt.

Received by:

  
SIGNATURE

Alec Rodriguez  
PRINTED NAME

4 / 2 / 19  
DATE

4 : 15 pm  
TIME

From: Linda J. Santos, Human Resource Clerk

Sheriff's Administration Building  
[www.webbcountytexas.gov/sheriff.html](http://www.webbcountytexas.gov/sheriff.html)  
902 Victoria St. \* Laredo Texas 78040  
(956) 523-4504 \* Fax (956) 523-5068



# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 112.70

Prepared By: Linda Jo Santos

Request No.: RT19-054

Budget Account Number: 1001-3010-001-458000

## EMPLOYEE INFORMATION:

Employee Name Polocarpio Medellin IV

S.S. # Last 4 digits XXX-XX-4791

Address 902 Victoria Street, Laredo Tx

Invoice# (Auditor) 78041

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo. 3/26/2019 to 3/28/2019  
San Antonio, Tx.

**Note: Proof of Completed course must be remitted.**

Auditors Use: Proof Received Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of  
Department Head

Date

3/26/19

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Polcarpio Medellin IV

Printed Name & Signature of  
Claimant

Date

3/26/19

## GENERAL QUESTIONS:

Date and time of departure 3/25/2019 2:30 p.m.

Date and time of return 3/27/2019 10:00 a.m.

Number of employees on trip 6

Will airline flight be involved in this travel? No

Will a County vehicle be used in the travel? Yes

Will a rental vehicle be used in the travel? No

(if yes, a purchase order is required)

## MILEAGE (for private vehicles only):

Round trip from Laredo to

= \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =

**TOTAL** \$ 0.00

## MEALS: Meals on non-overnight travel will be paid through Payroll

2 Breakfasts @ \$10 each = \$ 20.00

1 Lunches @ \$14 each = \$ 14.00

2 Dinners @ \$16 each = \$ 32.00

**TOTAL** \$ 66.00

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

\_\_\_\_\_ night (s) on trip @ \_\_\_\_\_ per night =

**TOTAL** \$ 0.00

## OTHER EXPENSES (receipts required):

Parking Fee \$ 46.70

\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL** \$ 46.70

**TOTAL TRAVEL  
EXPENSES ADVANCED**

2019 MAR -7 PM 3:01  
WEBB COUNTY  
BUSINESS OFFICE  
RECEIVED

\$ 112.70

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbt Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AP02 Revised 01/15



**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78041

(956) 523-4500 Main Number  
(956) 523-5068 Fax Number

MEMO

To: Angelica Morales, Staff Auditor

From: Linda J. Santos, Human Resource Sheriff's Office

Date: 4/05/2019

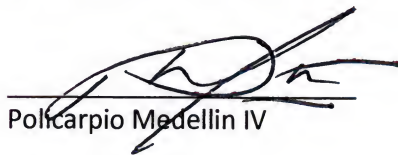
Reference: RT19-054 Policarpio Medellin IV Border Security Expo 3/26/2019 to 3/28/2019

We had advance Mr. Medellin IV the following:

Advance Parking Fee	\$46.70
Receipts Given	0.00
Parking Fee Owed	\$46.70

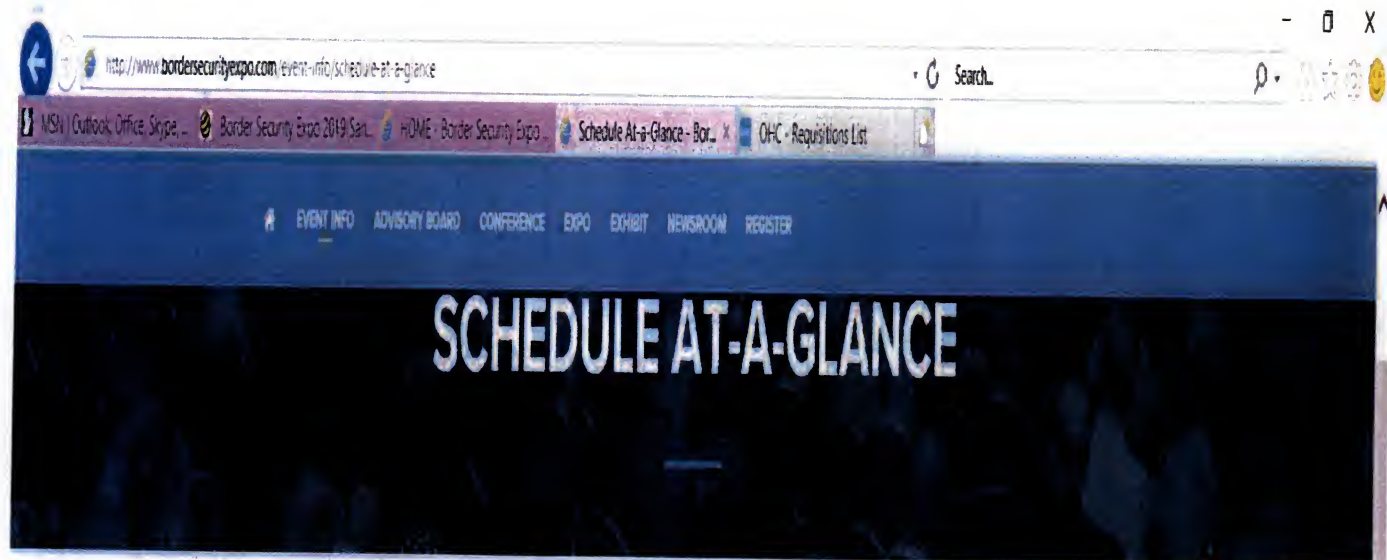
Please charge back Mr. Medellin IV via payroll the amount of \$46.70.

I Mr. Policarpio Medellin IV authorized the deduction of \$46.70 thru payroll.

  
Policarpio Medellin IV

\_\_\_\_\_  
4/05/2019





## Monday, March 25

- |                        |   |
|------------------------|---|
| 10:00am - 5:00pm       | Registration Open   |
| 1:15pm (Shotgun Start) | Border Patrol Foundation's 7th Annual Family Services Golf Tournament |

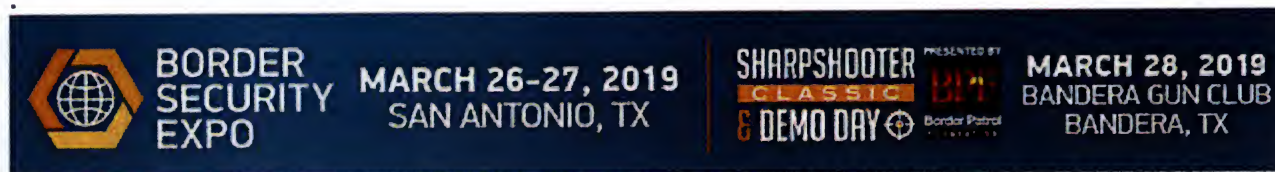
## Tuesday, March 26

- |                   |  |
|-------------------|--|
| 7:30am - 5:00pm   | Registration Open  |
| 8:30am - 9:15am   | Opening Keynote: Ronald D. Vitiello, Deputy Director, U.S. Immigration and Customs Enforcement                             |
| 9:15am - 10:15am  | Plenary Panel: National Vetting Center: What is it? What isn't it? And How Will It Change the Way We Protect the Homeland? |
| 10:15am - 10:45am | Plenary Keynote: Vice Admiral Scott Buschman, Atlantic Area Commander, U.S. Coast Guard                                    |
| 11:00am           | Exhibit Hall Ribbon Cutting & Coffee Break in the Exhibit Hall   |
| 11:00am - 5:00pm  | Exhibit Hall Open  |
| 12:30pm - 1:30pm  | Networking Lunch in the Exhibit Hall   |
| 1:30pm - 2:30pm   | Plenary Panel: Mass Migration and Unaccompanied Children: Financial and National Security Impacts                          |
| 2:30pm - 3:00pm   | Plenary Keynote: John P. Sanders, Chief Operating Officer, U.S. Customs and Border Protection                              |
| 3:00pm - 4:00pm   | Plenary Panel: Border: Wall - Ports - System(s) - Technology - Infrastructure - Integration - Modernization                |
| 4:00pm - 5:00pm   | Networking Reception in the Exhibit Hall   |
| 6:00pm - 9:00pm   | Border Patrol Foundation's 4th Annual "Night at the Alamo"   |

**Linda J. Santos**

---

**From:** BSE2019 Registration Center <BSE2019@badgeguys.com>  
**Sent:** Tuesday, March 5, 2019 11:50 AM  
**To:** Linda J. Santos; ljsantos@webbcounttyx.gov  
**Subject:** BSE2019 Registration Confirmation



Registration Confirmation  
**INVOICE/RECEIPT**

Date: 03-05-2019  
Confirmation Number: 1834

**BADGE INFORMATION**

Badge First Name: Policarpio  
Badge Last Name: Medellin IV  
Company/Organization: Webb County Sheriff's Office

---

**REGISTRATION FEE(S)**

Conference Pass \$124

**DEMO DAY PARTICIPATION**

Not planning to attend

Total Fees: \$124  
Total Paid: \$0  
Balance Due: \$124

**BALANCE DUE**

Balance must be paid in full to receive credentials on site. Make checks payable to **Clarion Events**. Mail check to arrive by January 24, 2019 to:

Border Security Registration  
c/o An Ideal Partner LLC  
3640 Roland Ave  
Baltimore, MD 21211.

To pay by credit card, contact the Registration Center at 410-467-9234 or click [here](#). *for*

---

**CHANGES**, click [here](#) to make a change to your registration or submit your change to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).



**CANCELLATIONS** received in writing by March 1 will be refunded in full. Requests received between March 2 and March 8 will be refunded minus a \$75 administrative fee. After March 8, there are no refunds and registrants are obligated to pay 100% of the registration fee, regardless of attendance or payment status. Submit requests to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).

**REGISTRATION HOURS AND LOCATION** will be posted in the [online conference schedule](#).

---

We look forward to your participation.

Border Security Expo  
Clarion Events

DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
03/06/2019	032519	TRAVEL TO SAN ANTONIO, TEXAS	112.70



VENDOR NO: 17247

CHECK DATE: 03/13/2019

CHECK NO: 330417

THIS DOCUMENT HAS A PRISMATIC VOID PANTOGRAPH, MICROPRINTING, A COIN REACTIVE ARTIFICIAL WATERMARK AND THERMOCHROMATIC INK. (1)

**WEBB COUNTY TREASURER**  
P.O. BOX 593 • LAREDO, TEXAS 78042-0593

**COMMERCE BANK**  
LAREDO, TEXAS  
88-990-1149

DATE

AMOUNT

ACCOUNTS PAYABLE  
CHECK NO.

PAY

03/13/2019

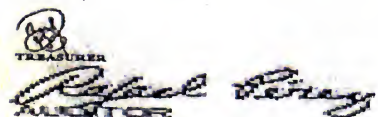
\$112.70

330417

One Hundred Twelve and 70/100 Dollars

TO  
THE  
ORDER  
OF

**POLICARPIO MEDELLIN-IV**  
902 VICTORIA STREET  
LAREDO, TX 78040



VOID AFTER 90 DAYS

⑈330417⑈ ⑆114909903⑆ 0054404⑈

SC-6-43874

LITHO BUSINESS FORMS, INC. (956) 727-7593

WO 510648 - 11C-V3



# **WEBB CO. SHERIFF'S OFFICE - TRAINING AUTHORIZATION & TRAVEL REQUEST FORM**

Division: Sheriff

Date: 2/27/2019

Date of Training/Conference: 3/26/2019 to 3/28/2019

Name of Training/Conference Course:  
Border Security Expo 2019

Location:  
San Antonio, Tx.

Immediate Supervisor Approval:

Date approved:

TCLEOSE Mandated: Yes ☐ No ☐  
Total Training Hours per Officer (if applicable) \_\_\_\_\_

Deputy Roberto M. Castillo or Mayra Balboa  
Training Officer approval:

Date approved:

Name of Employee	Meals	Hotel	Fuel	Registration fees	Taxi fees	Airline Fees	Parking fees	Total Cost
Martin Cuellar ✓	<del>\$136.00</del> 66.7	<del>\$769.99</del> 538.16		\$124.00			748.16	\$1,029.99
Federico Garza Jr. ✓	<del>\$136.00</del> 66.7	<del>\$769.99</del> 538.16		\$124.00			748.16	\$1,029.99
Juan J. Rendon ✓	<del>\$136.00</del> 66.7	<del>\$769.99</del> 538.16		\$124.00			748.16	\$1,029.99
Julio Gonzalez ✓	<del>\$136.00</del> 66.7	<del>\$769.99</del> 538.16		\$124.00			748.16	\$1,029.99
Policarpio Medellin Jr. ✓	<del>\$136.00</del> 66.7			\$124.00			46.70 \$70.05	236.70 \$330.04
Noe Gonzalez	<del>\$136.00</del> 66.7	<del>\$769.99</del> 538.16		\$124.00			46.70 \$70.05	748.16 \$1,100.04
Total Estimated Cost:							\$5,550.04	4,024.05

## **FINANCE USE ONLY**

Date Reviewed:

Check funding source: ☐ G/F ☐ Grant ☐ Fed forfeiture ☐ State forfeiture ☐ other

Travel Complies with Grant Guidelines: ☐ Yes ☐ No

Account No:

1001-001-3010-458000

Account Bal:

YTD % used

Account No:

Account Bal:

YTD % used

FINANCE DIRECTOR APPROVAL:

M. Ben Can...

DATE:

3-5-19

## **FINAL DEPT APPROVAL**

Assistant Chief Juan J. Rendon

Date:

Sheriff Martin Cuellar, Jr.

Date:

## **FINANCE USE ONLY - DATE / TIME STAMP SECTION**

**Note to Divisions submitting Requests for Travel:** All Travel Requests related items must be submitted to Finance within four (4) weeks before actual Training/Conference to allow sufficient time to prepare estimated costs, secure approvals, prepare and submit for processing to Auditors / Treasurers Office and Commissioner Court approval on release of payments. Please review training courses /conferences online to plan accordingly. In addition, all training certifications received must be submitted to Training Division for filing and confirmation of credited hours. Thank you for your cooperation.

# WEBB CO. SHERIFF'S OFFICE - TRAINING AUTHORIZATION & TRAVEL REQUEST FORM

Division: Sheriff	Date: 2/27/2019	Date of Training/Conference: 3/26/2019 to 3/28/2019 <sup>27</sup>
Name of Training/Conference Course: Border Security Expo 2019		Location: San Antonio, Tx.

Immediate Supervisor Approval:

Date approved:

TCLEOSE Mandated: Yes \_\_\_\_\_ No \_\_\_\_\_  
Total Training Hours per Officer (if applicable) \_\_\_\_\_

Deputy Roberto M. Castillo or Mayra Balboa  
Training Officer approval:

Date approved:

Name of Employee	Meals	Hotel	Fuel	Registration fees	Taxi fees	Airline Fees	Parking fees	Total Cost
Martin Cuellar ✓	<del>\$136.00</del> <sup>66.7</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00				748.16 \$1,029.99
Federico Garza Jr. ✓	<del>\$136.00</del> <sup>66.7</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00				748.16 \$1,029.99
Juan J. Rendon ✓	<del>\$136.00</del> <sup>66.7</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00				748.16 \$1,029.99
Julio Gonzalez ✓	<del>\$136.00</del> <sup>66.7</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00				748.16 \$1,029.99
Policarpio Medellin Jr. ✓	<del>\$136.00</del> <sup>66.7</sup>			\$124.00			<del>46.70</del> <sup>236.20</sup>	\$330.04
Noe Gonzalez	<del>\$136.00</del> <sup>66.7</sup>	<del>\$769.99</del> <sup>538.16</sup>		\$124.00			<del>46.70</del> <sup>79.4</sup>	\$1,100.04
							Total Estimated Cost:	\$5,550.04 4,024.05

## FINANCE USE ONLY

Date Reviewed: \_\_\_\_\_ Check funding source: ☐ G/F ☐ Grant ☐ Fed forfeiture ☐ State forfeiture ☐ other \_\_\_\_\_  
Travel Complies with Grant Guidelines: ☐ Yes ☐ No

Account No: 1001-001-3010-458000	Account Bal:	YTD % used
Account No:	Account Bal:	YTD % used

FINANCE DIRECTOR APPROVAL: *M. Ben Canoga*

DATE: 3-5-19

## FINAL DEPT APPROVAL

Assistant Chief Juan J. Rendon	Date:	FINANCE USE ONLY - DATE / TIME STAMP SECTION
<i>M. Cuellar Jr.</i>		
Sheriff Martin Cuellar, Jr.	Date:	

**Note to Divisions submitting Requests for Travel:** All Travel Requests related items must be submitted to Finance within four (4) weeks before actual Training/Conference to allow sufficient time to prepare estimated costs, secure approvals, prepare and submit for processing to Auditors / Treasurers Office and Commissioner Court approval on release of payments. Please review training courses /conferences online to plan accordingly. In addition, all training certifications received must be submitted to Training Division for filing and confirmation of credited hours. Thank you for your cooperation.





Webb County Sheriff's Office  
Confirmation of Delivery

To: Angelica Morales

Date: 4/11/2019

Re: Travels to Closed

☐ Urgent

☒ For Review

☐ To process

☐ Please Reply

Note:

Policarpio Medellin IV – Travel Claim and Charge Back.

Received by:

*Angie Davis*  
SIGNATURE

*Lizette*  
PRINTED NAME

4 / 16 / 19  
DATE

:  
TIME

From: Linda J. Santos, Human Resource Clerk

Sheriff's Administration Building  
[www.webbcountytx.gov/sheriff.html](http://www.webbcountytx.gov/sheriff.html)  
902 Victoria St. \* Laredo Texas 78040  
(956) 523-4504 \* Fax (956) 523-5068

# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 670.86  
 Prepared By: Linda Jo Santos  
 Request No.: RT19-055  
 Budget Account Number:  
1001-3010-001-458000

## GENERAL QUESTIONS:

Date and time of departure 3/25/2019 2:30 p.m.  
 Date and time of return 3/27/2019 10:00 a.m.  
 Number of employees on trip \_\_\_\_\_  
 Will airline flight be involved in this travel? No  
 Will a County vehicle be used in the travel? Yes  
 Will a rental vehicle be used in the travel? No  
 (if yes, a purchase order is required)

## EMPLOYEE INFORMATION:

Employee Name Noe Gonzalez  
 S.S. # Last 4 digits XXX-XX-7527  
 Address 902 Victoria Street, Laredo Tx  
 Invoice# (Auditor) 78041

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo. 3/26/2019 to 3/28/2019  
San Antonio, Tx.

**Note: Proof of Completed course must be remitted.**  
 Auditors Use: Proof Received Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of M. Cuellar Date 3/16/19  
 Department Head

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Noe Gonzalez 03/07/19  
 Printed Name & Signature of [Signature] Date  
 Claimant

## MILEAGE (for private vehicles only):

Round trip from Laredo to \_\_\_\_\_  
 = \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =  
**TOTAL \$ 0.00**

## MEALS: Meals on non-overnight travel will be paid through Payroll

2 Breakfasts @ \$10 each = \$ 20.00  
1 Lunches @ \$14 each = \$ 14.00  
2 Dinners @ \$16 each = \$ 32.00  
**TOTAL \$ 66.00**

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

2 night (s) on trip @ 279.08 per night =  
**TOTAL \$ 558.16**

## OTHER EXPENSES (receipts required):

Parking Fee \$ 46.70  
 \_\_\_\_\_ \$ \_\_\_\_\_  
**TOTAL \$ 46.70**

**TOTAL TRAVEL EXPENSES ADVANCED \$ 670.86**

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

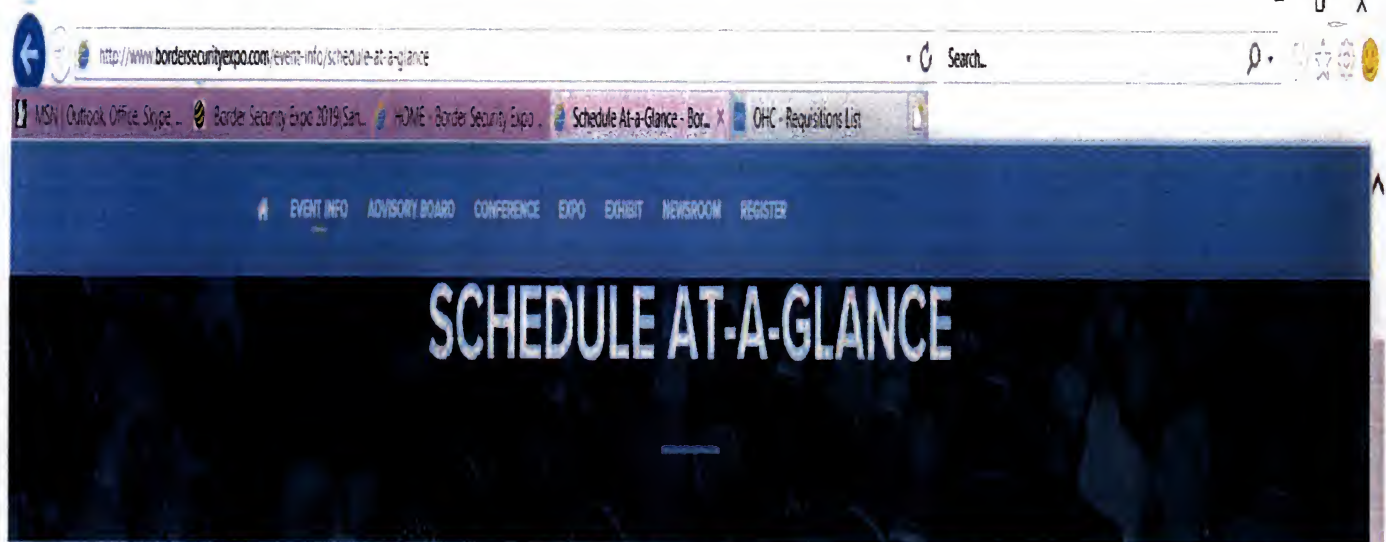
Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbl Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AP02 Revised 01/15

RECEIVED  
 2019 MAR -7 PM 3:01  
 WEBB COUNTY  
 BUSINESS OFFICE





## Monday, March 25

10:00am - 5:00pm	Registration Open
1:15pm (Shotgun Start)	Border Patrol Foundation's 7th Annual Family Services Golf Tournament

## Tuesday, March 26

7:30am - 5:00pm	Registration Open
8:30am - 9:15am	Opening Keynote: Ronald D. Vitiello, Deputy Director, U.S. Immigration and Customs Enforcement
9:15am - 10:15am	Plenary Panel: National Vetting Center: What is it? What isn't it? And How Will it Change the Way We Protect the Homeland?
10:15am - 10:45am	Plenary Keynote: Vice Admiral Scott Buschman, Atlantic Area Commander, U.S. Coast Guard
11:00am	Exhibit Hall Ribbon Cutting & Coffee Break in the Exhibit Hall
11:00am - 5:00pm	Exhibit Hall Open
12:30pm - 1:30pm	Networking Lunch in the Exhibit Hall
1:30pm - 2:30pm	Plenary Panel: Mass Migration and Unaccompanied Children: Financial and National Security Impacts
2:30pm - 3:00pm	Plenary Keynote: John P. Sanders, Chief Operating Officer, U.S. Customs and Border Protection
3:00pm - 4:00pm	Plenary Panel: Border: Wall - Ports - System(s) - Technology - Infrastructure - Integration - Modernization
4:00pm - 5:00pm	Networking Reception in the Exhibit Hall
6:00pm - 9:00pm	Border Patrol Foundation's 4th Annual "Night at the Alamo"

**Linda J. Santos**

---

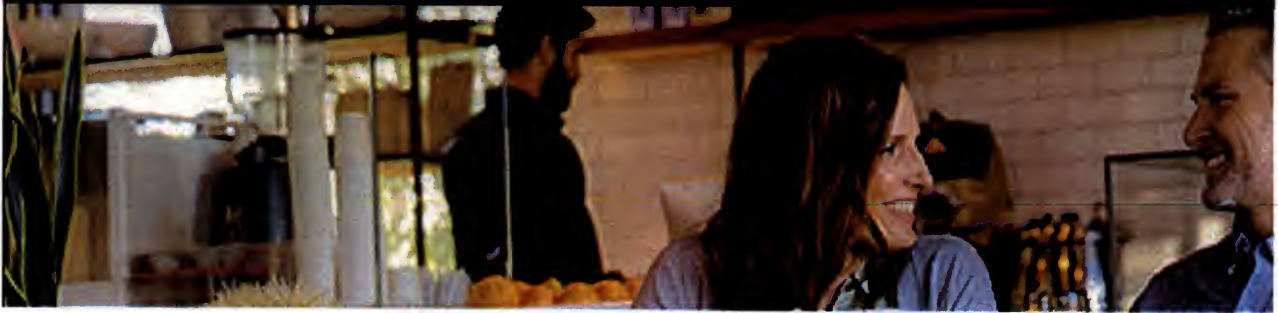
**From:** Hampton Confirmed <noreply@h4.hilton.com>  
**Sent:** Tuesday, March 5, 2019 2:13 PM  
**To:** Linda J. Santos  
**Subject:** Your Mar-25-2019 Confirmation #85757185



**NOE GONZALES, Join Hilton  
Honors**

**sign up**

NOE GONZALES,  
see you on Mar-25-2019



## **Your Upcoming Stay**

Hampton Inn San Antonio-Downtown (River Walk Area)  
414 Bowie Street  
San Antonio TX 78205, US  
T: +1 2102258500

**Confirmation #85757185**



Mon  
**25**

March

Check In: 4:00PM

2 nights

Wed  
**27**

March

Check Out: 11:00AM



## Your Room Information

2 DBLS REFRIG/MICRO NOSMOK

Rooms: 1

Guests: 1 Adult

Plan ahead by making an Arrival Request.

[Order Now](#)

## Your Rate Information

SEMI-FLEX

Rate Per Night:

Mar-25-2019 - Mar-27-2019

239.04 USD

Total for Stay per Room Rate:

478.08 USD

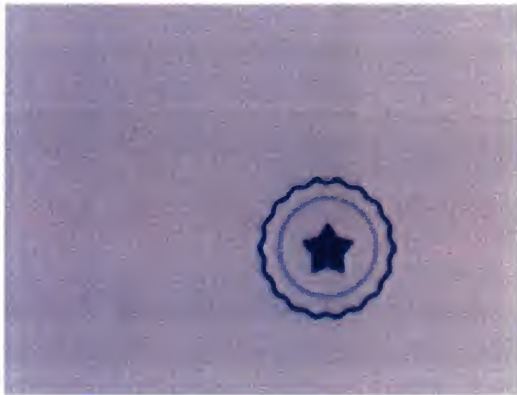
Taxes

80.08 USD

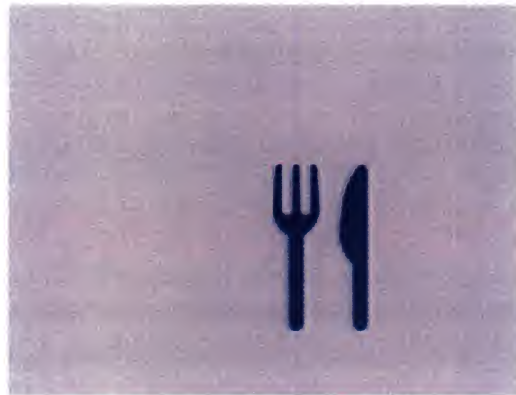
---

Total for Stay

558.16 USD



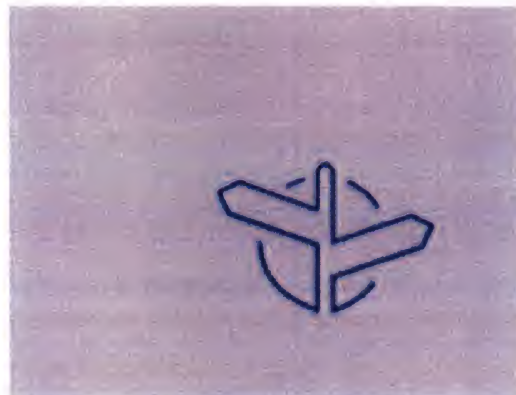
Your Stay Benefits



Experience Dining



Your On Site Amenities



Explore Neighborhood



Alamo

enterprise

National

fill up on points

for a limited time, earn up to  
7,500 bonus points on car rentals

GET STARTED

FIND NEW EXPERIENCES  
DURING YOUR UPCOMING STAY

EXPLORE NOW

travel  
that delivers

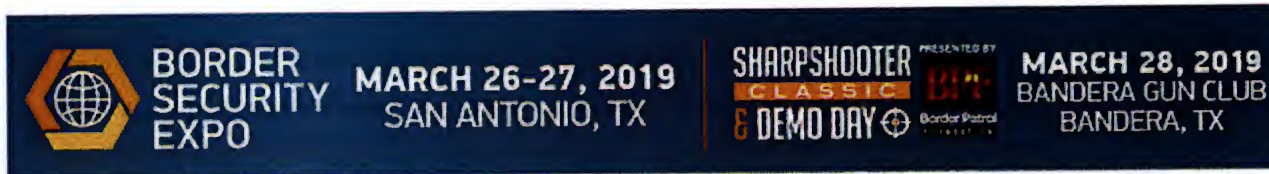
2K Points per stay +  
10K your way. Repeat.

now through May 5

**Linda J. Santos**

---

**From:** BSE2019 Registration Center <BSE2019@badgeguys.com>  
**Sent:** Tuesday, March 5, 2019 12:00 PM  
**To:** Linda J. Santos; ljsantos@webbcounttyx.gov  
**Subject:** BSE2019 Registration Confirmation



Registration Confirmation  
**INVOICE/RECEIPT**

Date: 03-05-2019  
Confirmation Number: 1835

**BADGE INFORMATION**

Badge First Name: Noe  
Badge Last Name: Gonzalez  
Company/Organization: Webb County Sheriff's Office

---

**REGISTRATION FEE(S)**

Conference Pass \$124

**DEMO DAY PARTICIPATION**

Not planning to attend

Total Fees: \$124  
Total Paid: \$0  
Balance Due: \$124

**BALANCE DUE**

Balance must be paid in full to receive credentials on site. Make checks payable to **Clarion Events**. Mail check to arrive by January 24, 2019 to:

Border Security Registration  
c/o An Ideal Partner LLC  
3640 Roland Ave  
Baltimore, MD 21211.

To pay by credit card, contact the Registration Center at 410-467-9234 or click [here](#).

---

**CHANGES**, click [here](#) to make a change to your registration or submit your change to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).



**CANCELLATIONS** received in writing by March 1 will be refunded in full. Requests received between March 2 and March 8 will be refunded minus a \$75 administrative fee. After March 8, there are no refunds and registrants are obligated to pay 100% of the registration fee, regardless of attendance or payment status. Submit requests to [Registration2019@AnIdealPartner.com](mailto:Registration2019@AnIdealPartner.com).

**REGISTRATION HOURS AND LOCATION** will be posted in the [online conference schedule](#).

---

We look forward to your participation.

Border Security Expo  
Clarion Events

# WEBB CO. SHERIFF'S OFFICE - TRAINING AUTHORIZATION & TRAVEL REQUEST FORM

Division: Sheriff	Date: 2/27/2019	Date of Training/Conference: 3/26/2019 to 3/28/2019
Name of Training/Conference Course: Border Security Expo 2019		Location: San Antonio, Tx.

Immediate Supervisor Approval:	Date approved:
TCLEOSE Mandated: Yes _____ No _____ Total Training Hours per Officer (if applicable) ____	

Deputy Roberto M. Castillo or Mayra Balboa Training Officer approval:	Date approved:
--	----------------

Name of Employee	Meals	Hotel	Fuel	Registration fees	Taxi fees	Airline Fees	Parking fees	Total Cost
Martin Cuellar ✓	<del>\$136.00</del> \$136.00	<del>\$769.99</del> \$58.16		\$124.00				748.16 \$1,029.99
Federico Garza Jr. ✓	<del>\$136.00</del> \$136.00	<del>\$769.99</del> \$58.16		\$124.00				748.16 \$1,029.99
Juan J. Rendon ✓	<del>\$136.00</del> \$136.00	<del>\$769.99</del> \$58.16		\$124.00				748.16 \$1,029.99
Julio Gonzalez ✓	<del>\$136.00</del> \$136.00	<del>\$769.99</del> \$58.16		\$124.00				748.16 \$1,029.99
Policarpo Medellin Jr. ✓	<del>\$136.00</del> \$136.00			\$124.00			46.70 \$70.05	236.20 \$330.04
Noe Gonzalez	<del>\$136.00</del> \$136.00	<del>\$769.99</del> \$58.16		\$124.00			46.70 \$70.05	748.16 \$1,100.04

Total Estimated Cost:	\$5,550.04 4,024.05
-----------------------	---------------------

## FINANCE USE ONLY

Date Reviewed:	Check funding source: <input type="checkbox"/> G/F <input type="checkbox"/> Grant <input type="checkbox"/> Fed forfeiture <input type="checkbox"/> State forfeiture <input type="checkbox"/> other
Travel Complies with Grant Guidelines: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Account No: 1001-001-3010-4580000	Account Bal:	YTD % used
Account No:	Account Bal:	YTD % used

FINANCE DIRECTOR APPROVAL: M. Ben Canoga	DATE: 3-5-19
--	--------------

## FINAL DEPT APPROVAL

Assistant Chief Juan J. Rendon	Date:	FINANCE USE ONLY - DATE / TIME STAMP SECTION
M. Cuellar		
Sheriff Martin Cuellar, Jr.	Date:	

**Note to Divisions submitting Requests for Travel:** All Travel Requests related items must be submitted to Finance within four (4) weeks before actual Training/Conference to allow sufficient time to prepare estimated costs, secure approvals, prepare and submit for processing to Auditors / Treasurers Office and Commissioner Court approval on release of payments. Please review training courses /conferences online to plan accordingly. In addition, all training certifications received must be submitted to Training Division for filing and confirmation of credited hours. Thank you for your cooperation.





HAMPTON INN DOWNTOWN  
414 BOWIE STREET  
SAN ANTONIO, TX 78205  
United States of America  
TELEPHONE 210-225-8500 • FAX 210-225-8526  
Reservations  
www.hamptoninn.com or 1 800 HAMPTON

GONZALES, NOE

902 VICTORIA STREET

LAREDO TX 78041

UNITED STATES OF AMERICA

Room No: 310/SXPL  
Arrival Date: 3/25/2019 4:03:00 PM  
Departure Date: 3/27/2019 9:28:00 AM  
Adult/Child: 1/0  
Cashier ID: ERNESTO1109  
Room Rate: 239.04  
AL:  
HH #  
VAT #  
Folio No/Che 628075 A

Confirmation Number: 85757185

HAMPTON INN DOWNTOWN 3/27/2019 9:28:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
3/25/2019	2189412	Advance Deposit CASH	(\$608.44)
3/25/2019	2189482	PARKING	\$20.00
3/25/2019	2189482	SALES TAX- MISC	\$1.65
3/25/2019	2189483	GUEST ROOM	\$239.04
3/25/2019	2189483	STATE TAX	\$14.52
3/25/2019	2189483	CITY TAX	\$26.02
3/25/2019	2189483	SATPID FEE	\$2.99
3/26/2019	2189766	PARKING	\$20.00
3/26/2019	2189766	SALES TAX- MISC	\$1.65
3/26/2019	2189767	GUEST ROOM	\$239.04
3/26/2019	2189767	STATE TAX	\$14.52
3/26/2019	2189767	CITY TAX	\$26.02
3/26/2019	2189767	SATPID FEE	\$2.99
**BALANCE**			\$0.00



HAMPTON INN DOWNTOWN  
414 BOWIE STREET  
SAN ANTONIO, TX 78205  
United States of America  
TELEPHONE 210-225-8500 • FAX 210-225-8526  
Reservations  
www.hamptoninn.com or 1 800 HAMPTON

GONZALES, NOE

902 VICTORIA STREET

LAREDO TX 78041

UNITED STATES OF AMERICA

Room No: 310/SXPL  
Arrival Date: 3/25/2019 4:03:00 PM  
Departure Date: 3/27/2019 9:28:00 AM  
Adult/Child: 1/0  
Cashier ID: MATA0821  
Room Rate: 239.04  
AL:  
HH #  
VAT #  
Folio No/Che 628075 A

Confirmation Number: 85757185

HAMPTON INN DOWNTOWN 4/1/2019 4:21:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
3/25/2019	2189412	Advance Deposit CASH	(\$608.44)
3/25/2019	2189482	PARKING	\$20.00
3/25/2019	2189482	SALES TAX- MISC	\$1.65
3/25/2019	2189483	GUEST ROOM	\$239.04
3/25/2019	2189483	STATE TAX	\$14.52
3/25/2019	2189483	CITY TAX	\$26.02
3/25/2019	2189483	SATPID FEE	\$2.99
3/26/2019	2189766	PARKING	\$20.00
3/26/2019	2189766	SALES TAX- MISC	\$1.65
3/26/2019	2189767	GUEST ROOM	\$239.04
3/26/2019	2189767	STATE TAX	\$14.52
3/26/2019	2189767	CITY TAX	\$26.02
3/26/2019	2189767	SATPID FEE	\$2.99
**BALANCE**			\$0.00



DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
03/06/2019	032519	TRAVEL TO SAN ANTONIO, TEXAS	670.86



Noel Gonzalez #5163

VENDOR NO: 25572

CHECK DATE: 03/13/2019

CHECK NO: 330413

THIS DOCUMENT HAS A PRISMATIC VOID PANTOGRAPH, MICROPRINTING, A COIN REACTIVE ARTIFICIAL WATERMARK AND THERMOCHROMATIC INK. (M)

**WEBB COUNTY TREASURER**  
P.O. BOX 593 • LAREDO, TEXAS 78042-0593

**COMMERCE BANK**  
LAREDO, TEXAS  
88-990-1149

DATE

AMOUNT

ACCOUNTS PAYABLE  
CHECK NO.

03/13/2019

\$670.86

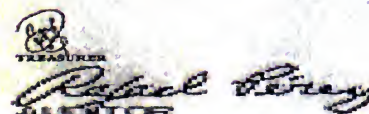
330413

PAY

Six Hundred Seventy and 86/100 Dollars

TO  
THE  
ORDER  
OF

NOE GONZALEZ JR.  
902 VICTORIA STREET  
LAREDO, TX 78040

  
TREASURER  
RAFAEL PEREZ  
AUGTOR

VOID AFTER 90 DAYS

⑈330413⑈ ⑆114909903⑆ 0054404⑈



Webb County Sheriff's Office  
Confirmation of Delivery

To: Angelica Morales

Date: 4/02/2019

Re: Travels to Closed

☐ Urgent

☒ For Review

☐ To process

☐ Please Reply

Note:

Martin Cuellar – RT#19-050– Travel Claim, and Hotel Receipt.

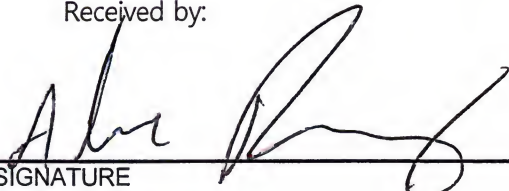
Federico Garza Jr. – RT#19-051-Travel Claim, and Hotel Receipt.

Juan J. Rendon – RT#19-052- Travel Claim, and Hotel Receipt.

Julio Gonzalez – RT#19-053 – Travel Claim, and Hotel Receipt.

Noe Gonzalez – RT#19-055 – Travel Claim, and Hotel Receipt.

Received by:

  
SIGNATURE

Alec Rodriguez  
PRINTED NAME

4 / 2 / 19  
DATE

4 : 15 pm  
TIME

From: Linda J. Santos, Human Resource Clerk

Sheriff's Administration Building  
[www.webbcountytx.gov/sheriff.html](http://www.webbcountytx.gov/sheriff.html)  
902 Victoria St. \* Laredo Texas 78040  
(956) 523-4504 \* Fax (956) 523-5068



## COPY

33.98 W

3392

**Juan J. Rendon**

**902 Victoria Street**

**Laredo, Tx. 78040**

### Reimbursement for Hotel Difference

**and Parking Fee**

I am hereby presenting for payment expenses approved for my department for this fiscal year, which are absolutely necessary in the discharge of my official duties, and for which there is an available balance in my approved budget to this I certify. I also certify that this expenditure is proper appropriate, and that it complies with all federal, state and grant regulations and laws concerning the expenditure of these fund.

**SHERIFF'S OFFICE**

M. Cuddeback

## Martin Cuellar

**Sheriff**

punt	\$	36.16
------	----	-------

☐ Please CALL

view			
------	--	--	--

C.G.					2nd Review	
------	--	--	--	--	------------	--


--

PL 332311

5398

RECEIVED  
2019 APR -8 PM 1:26  
WEBB COUNTY  
BUSINESS OFFICE



**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78041  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number

---

**To:** Business Office Department

**From:** Linda Jo Santos, Human Resource Clerk for WCSO *JS*

**Date:** April 2, 2019

**Subject:** Juan J. Rendon RT#19-052 Reimbursement for Hotel difference and Parking Fee

Juan J. Rendon was given advance for hotel in the amount of \$558.16 but he was bill \$566.32 needs difference paid to him In the ~~\$8.16~~ and two parking fee in the amount of \$28.00. Total to reimburse employee is ~~\$36.16~~ <sup>33.98</sup> *5.98*

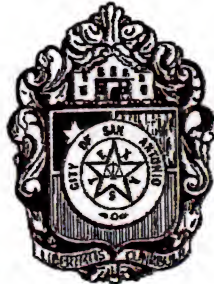
If you have any questions, feel free to contact me at (956) 523-4504. I thank you in advance for your help on this matter.

Thanks



Expires **03/25**  
**08:59 PM**

Payment Details  
Machine #121266  
03/25/19 04:59 PM CASH  
**\$ 10.00**



**TICKET MUST BE DISPLAYED IN VEHICLE**

**RECEIPT**

License Plate Number

**HJN5388**

Expiration Date/Time

**11:16 PM**

**MAR 26, 2019**

Purchase Date/Time: 06:16pm Mar 26, 2019  
Total Due: \$18.00 Rate: Up to 5hrs \$18  
Total Paid: \$18.00 Pmt Type: CC (Swipe)  
Ticket #: 06058041  
N #: 520119020047  
Setting: 3rd St Lot  
Mach Name: 3rd St Lot New

\*\*\*\*-6306, Visa

Auth #: 181073

10.00  
18.00  
28.00

414 BOWIE STREET  
SAN ANTONIO, TX 78205  
TELEPHONE 210-225-8500 • FAX 210-225-8526

RENDON, JUAN JOSE

4402 MARCELLA

LAREDO TX TX 78041  
UNITED STATES OF AMERICA

417/KXTY  
3/25/2019 4:02:00 PM  
3/27/2019

1/0  
239.04

R3X  
912103504 BLUE

Rate Plan:  
HH #  
AL:  
Car:

Confirmation Number: 82349281

3/27/2019

3/25/2019	2189406	Advance Deposit CASH	(\$564.14)
3/25/2019	2189530	GUEST ROOM	\$239.04
3/25/2019	2189530	STATE TAX	\$14.52
3/25/2019	2189530	CITY TAX	\$26.02
3/25/2019	2189530	SATPID FEE	\$2.99
3/26/2019	2189817	GUEST ROOM	\$239.04
3/26/2019	2189817	STATE TAX	\$14.52
3/26/2019	2189817	CITY TAX	\$26.02
3/26/2019	2189817	SATPID FEE	\$2.99
3/27/2019	2189990	GUEST ROOM	\$1.00
3/27/2019	2189990	STATE TAX	\$0.06
3/27/2019	2189990	CITY TAX	\$0.11
3/27/2019	2189990	SATPID FEE	\$0.01
3/27/2019	2189991	ROOM ALLOWANCE	(\$1.12)
3/27/2019	2189992	ROOM ALLOWANCE	(\$1.06)
		**BALANCE**	\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit [Honors.com](http://Honors.com)

Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

628073 A



Request Total \$ 624.16Prepared By: Linda Jo SantosRequest No.: RT19-052Budget Account Number: 1001-3010-001-458000**EMPLOYEE INFORMATION:**

Employee Name Juan J. Rendon  
 S.S. # Last 4 digits XXX-XX-5038  
 Address 902 Victoria Street, Laredo Tx  
 Invoice# (Auditor) 78041

**TRAVEL DESCRIPTION (conference name, dates, and city):**

Border Security Expo, 3/26/2019 to 3/28/2019  
San Antonio, Tx

**Note: Proof of Completed course must be remitted.**  
**Auditors Use: Proof Received** Y or N

**DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY****AUDITOR:**

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of  
 Department Head

Date

3/6/19**AFFIDAVIT / AUTHORIZATION BY CLAIMANT:**

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Juan J. Rendon

3/7/2019

Printed Name & Signature of  
 Claimant

Date

**GENERAL QUESTIONS:**Date and time of departure 3/25 2019 2:30 p.m.Date and time of return 3/28/2019 10:00 am. 3/27/2019Number of employees on trip 6Will airline flight be involved in this travel? NoWill a County vehicle be used in the travel? YesWill a rental vehicle be used in the travel? No

(if yes, a purchase order is required)

**MILEAGE (for private vehicles only):**

Round trip from Laredo to

= \_\_\_\_\_ miles @ \$ .575 or 57.5¢ mile =

**TOTAL** \$ 0.00**MEALS: Meals on non-overnight travel will be paid through Payroll**2 Breakfasts @ \$10 each = \$ 20.001 Lunches @ \$14 each = \$ 14.002 Dinners @ \$16 each = \$ 32.00**TOTAL** \$ 66.00**LODGING:**

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

2 night (s) on trip @ 279.08 per night =**TOTAL** \$ 558.16**OTHER EXPENSES (receipts required):**

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL** \$ 0.00

**TOTAL TRAVEL**  
**EXPENSES ADVANCED**

\$ 624.16**FOR AUDITORS USE ONLY**

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbl Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AP02 Revised 01/15

WEBB COUNTY  
 BUSINESS OFFICE  
 3/27/2019  
 10:30 AM

**Linda J. Santos**

---

**From:** Amy Lee Capetillo  
**Sent:** Thursday, April 11, 2019 11:21 AM  
**To:** Linda J. Santos  
**Subject:** Travel Difference GRP

Good Morning Linda,

Reviewing a GRP for Mr. Rendon's Difference from Travel to San Antonio on 03/25/2019. Question is account#1001-4070-001-458000 correct because on the original travel we used account#1001-3010-001-458000. Please confirm.

Thanks,

*Amy L. Capetillo*

Staff Auditor  
Webb County Auditor's Office  
(956)523-4593  
[acapetillo@webbcountytx.gov](mailto:acapetillo@webbcountytx.gov)



DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
04/02/2019	032519DIFF	DIFF: TRAVEL TO SAN ANTONIO, TX	33.98

VENDOR NO: 3392

CHECK DATE: 04/19/2019

CHECK NO: 332311

THIS DOCUMENT HAS A PRISMATIC VOID PANTOGRAPH, MICROPRINTING, A COIN REACTIVE ARTIFICIAL WATERMARK AND THERMOCHROMATIC INK. (1)

**WEBB COUNTY TREASURER**  
P.O. BOX 593 • LAREDO, TEXAS 78042-0593

**COMMERCE BANK**  
LAREDO, TEXAS  
88-990-1149

DATE	AMOUNT	ACCOUNTS PAYABLE CHECK NO.
04/19/2019	\$33.98	332311

**PAY**  
Thirty-Three and 98/100 Dollars

TO  
THE  
ORDER  
OF

JUAN JOSE RENDON  
902 VICTORIA ST.  
LAREDO, TX 78040

TREASURER

AUDITOR

VOID AFTER 90 DAYS

⑈332311⑈ ⑆114909903⑆ 0054404⑈

Reorder VersaSeal® C811P3

U.S. Pat. & Off. 4,07

W05190849 - 11C VG

SO-8426674

LITHO BUSINESS FORMS, INC. (956) 727-7593



# WEBB COUNTY

## GENERAL PURPOSE REQUEST FOR PAYMENT



Total \$ 6.98  
Vendor No. 20592

Vendor Name: Federico Garza Jr.

Address: 902 Victoria Street

City, State, Zip: Laredo, Tx. 78040

Description / Reimbursement for Hotel Difference

Purpose (Required) \_\_\_\_\_

Request No. RT19-071  
Date Prepared: 04/02/19  
Prepared By: Linda Jo Santos  
Phone No. 523-4504

### Affidavit to The County Auditor

I am hereby presenting for payment expenses approved for my department for this fiscal year, which are absolutely necessary in the discharge of my official duties, and for which there is an available balance in my approved budget to this I certify. I also certify that this expenditure is proper appropriate, and that it complies with all federal, state and grant regulations and laws concerning the expenditure of these fund.

Department: SHERIFF'S OFFICE

Signature: *M. Cuellar*

Name: Martin Cuellar

Title: Sheriff

Invoice Number	Amount	Invoice Date	Account Number	Auditor's Use
32719	\$ 6.98	03/27/19	1001-4070-001-458000	

Amount \$ 6.98

☐ URGENT! Please distribute check by \_\_\_\_\_

☐ Please CALL \_\_\_\_\_

Recorded				
Reviewed				
Account			Out By	
C.G.			2nd Review	
			To R.P.	

Approved  
  
Auditor

332000  
4/14/19





**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78041  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number

---

**To:** Business Office Department

**From:** Linda Jo Santos, Human Resource Clerk for WCSO *JS*

**Date:** April 2, 2019

**Subject:** Federico Garza Jr. RT #19-051 Reimbursement for Hotel difference

Federico Garza Jr. was given advance for hotel in the amount of \$558.16 but he was billed \$564.14, please reimburse him the amount of \$6.98. I have attached a copy of hotel receipt he paid.

If you have any questions, feel free to contact me at (956) 523-4504. I thank you in advance for your help on this matter.

Thanks

414 BOWIE STREET  
SAN ANTONIO, TX 78205  
TELEPHONE 210-225-8500 • FAX 210-225-8526

GARZA, FRED  
8801 MCPHERSON RD 3D  
LAREDO TX 78045  
UNITED STATES OF AMERICA

333/SXPL  
3/25/2019 2:37:00 PM  
3/27/2019

1/0  
239.04

R3X  
922108861 SILVER

Rate Plan:  
HH #  
AL:  
Car:

Confirmation Number: 86019265

3/27/2019

3/25/2019	2189504	GUEST ROOM	\$239.04
3/25/2019	2189504	STATE TAX	\$14.52
3/25/2019	2189504	CITY TAX	\$26.02
3/25/2019	2189504	SATPID FEE	\$2.99
3/26/2019	2189789	GUEST ROOM	\$239.04
3/26/2019	2189789	STATE TAX	\$14.52
3/26/2019	2189789	CITY TAX	\$26.02
3/26/2019	2189789	SATPID FEE	\$2.99
3/27/2019	2189951	MC *4366	(\$565.14)
		**BALANCE**	\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit [Honors.com](http://Honors.com)

Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

MC \*4366

3/27/2019

628072 A

GARZA, FRED

02534B



# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 624.16

Prepared By: Linda Jo Santos

Request No.: RT19-050 051 011

Budget Account Number: 1001-3010-001-458000

## EMPLOYEE INFORMATION:

Employee Name Federico Garza Jr.

S.S. # Last 4 digits XXX-XX-5153

Address 902 Victoria Street, Laredo Tx

Invoice# (Auditor) 78041

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo., 3/26/2019 to 3/27/2019  
San Antonio, Tx.

**Note: Proof of Completed course must be remitted.**

**Auditors Use: Proof Received** Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of  
Department Head

Date

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Federico Garza Jr.

Printed Name & Signature of  
Claimant

Date

## GENERAL QUESTIONS:

Date and time of departure 3/25/2019 2:30 p.m.

Date and time of return 3/27/2019 10:00 a.m.

Number of employees on trip 6

Will airline flight be involved in this travel? No

Will a County vehicle be used in the travel? Yes

Will a rental vehicle be used in the travel? No

(if yes, a purchase order is required)

## MILEAGE (for private vehicles only):

Round trip from Laredo to

= \_\_\_\_\_ miles @ \$ .575 or 57.5¢ mile =

**TOTAL** \$ 0.00

## MEALS: Meals on non-overnight travel will be paid through Payroll

2 Breakfasts @ \$10 each = \$ 20.00

1 Lunches @ \$14 each = \$ 14.00

2 Dinners @ \$16 each = \$ 32.00

**TOTAL** \$ 66.00

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

2 night(s) on trip @ 279.08 per night =

**TOTAL** \$ 558.16

## OTHER EXPENSES (receipts required):

\_\_\_\_\_  
\_\_\_\_\_

**TOTAL** \$ 0.00

## TOTAL TRAVEL

EXPENSES ADVANCED \$ 624.16

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbl Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AP02 Revised 01/15

# SECRET

RECEIVED  
2019 APR 16 PM 4:24  
WEBB COUNTY  
BUSINESS OFFICE





**Sheriff Martin Cuellar**  
Webb County Sheriff's Office

902 Victoria St.  
Laredo, TX 78040  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number  
E-mail: [martincuellar@webbcountytexas.gov](mailto:martincuellar@webbcountytexas.gov)

---

**TO:** Webb County Auditor's Office

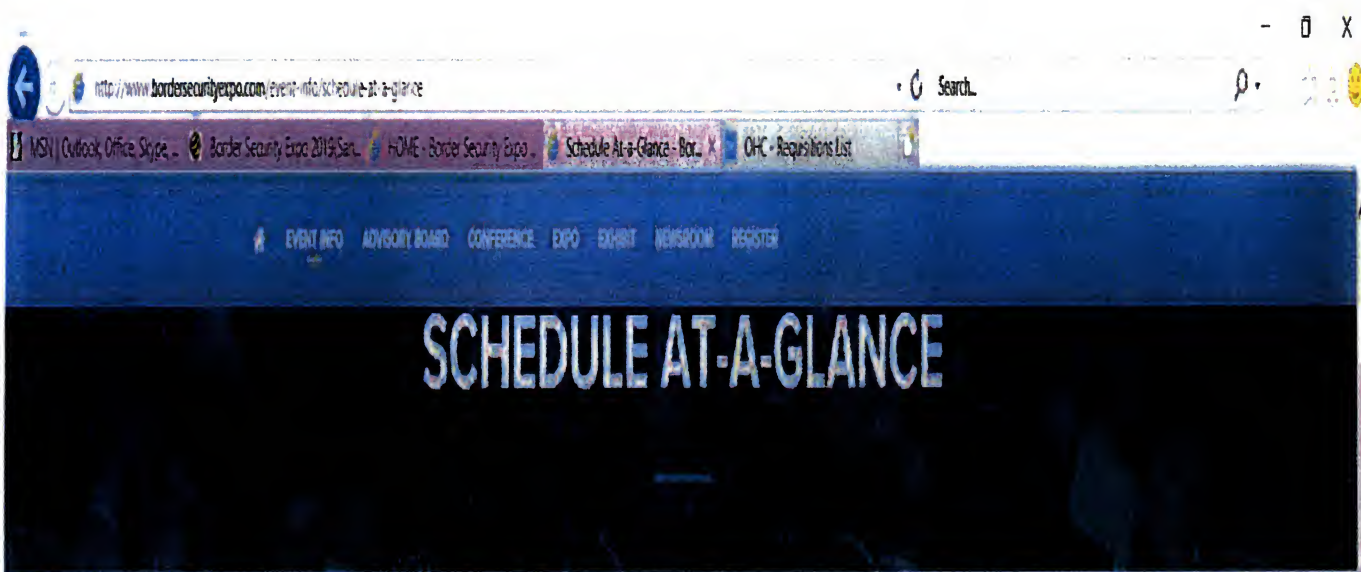
**FROM:** Sheriff Martin Cuellar

**DATE:** March 27, 2019

*M. Cuellar*

**RE:** Legislative Meetings

Correctional Officers Mayra Balboa and Roxanne Garcia travelled to San Antonio, Texas, on Tuesday, March 26, 2019, to attend the Border Security Exposition and Conference. They left at 7:45 a.m. and returned at 7:00 p.m. (one-day travel).



## Monday, March 25

- |                        |   |
|------------------------|---|
| 10:00am - 5:00pm       | Registration Open   |
| 1:15pm (Shotgun Start) | Border Patrol Foundation's 7th Annual Family Services Golf Tournament |

## Tuesday, March 26

- |                   |  |
|-------------------|--|
| 7:30am - 5:00pm   | Registration Open  |
| 8:30am - 9:15am   | Opening Keynote: Ronald D. Vitiello, Deputy Director, U.S. Immigration and Customs Enforcement                             |
| 9:15am - 10:15am  | Plenary Panel: National Vetting Center: What is it? What isn't it? And How Will it Change the Way We Protect the Homeland? |
| 10:15am - 10:45am | Plenary Keynote: Vice Admiral Scott Buschman, Atlantic Area Commander, U.S. Coast Guard                                    |
| 11:00am           | Exhibit Hall Ribbon Cutting & Coffee Break in the Exhibit Hall   |
| 11:00am - 5:00pm  | Exhibit Hall Open  |
| 12:30pm - 1:30pm  | Networking Lunch in the Exhibit Hall   |
| 1:30pm - 2:30pm   | Plenary Panel: Mass Migration and Unaccompanied Children: Financial and National Security Impacts                          |
| 2:30pm - 3:00pm   | Plenary Keynote: John P. Sanders, Chief Operating Officer, U.S. Customs and Border Protection                              |
| 3:00pm - 4:00pm   | Plenary Panel: Border - Wall - Ports - System(s) - Technology - Infrastructure - Integration - Modernization               |
| 4:00pm - 5:00pm   | Networking Reception in the Exhibit Hall   |
| 6:00pm - 9:00pm   | Border Patrol Foundation's 4th Annual "Night at the Alamo"   |



# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 30.00

Prepared By: Linda Jo Santos

Request No.: RT19

Budget Account Number: 1001-4070-001-458

## EMPLOYEE INFORMATION:

Employee Name Roxanne Garcia

S.S. # Last 4 digits XXX-XX-5225

Address 902 Victoria Street, Laredo Tx

Invoice# (Auditor) 78041

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo, 3/26/2019, San Antonio Tx.

**Note: Proof of Completed course must be remitted.**

Auditors Use: Proof Received Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY

### AUDITOR:

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of \_\_\_\_\_ Date \_\_\_\_\_  
Department Head

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Roxanne Garcia

Printed Name & Signature of \_\_\_\_\_ Date \_\_\_\_\_  
Claimant

## GENERAL QUESTIONS:

Date and time of departure 3/26/2019 7:30 a.m.

Date and time of return 3/26/2019 7:00 p.m.

Number of employees on trip 2

Will airline flight be involved in this travel? No

Will a County vehicle be used in the travel? Yes

Will a rental vehicle be used in the travel? No

(if yes, a purchase order is required)

## MILEAGE (for private vehicles only):

Round trip from Laredo to \_\_\_\_\_

= \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =

**TOTAL** \$ 0.00

## MEALS: Meals on non-overnight travel will be paid through Payroll

\_\_\_\_\_ Breakfasts @ \$10 each = \$ 0.00

1 Lunches @ \$14 each = \$ 14.00

1 Dinners @ \$16 each = \$ 16.00

**TOTAL** \$ 30.00

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

\_\_\_\_\_ night (s) on trip @ \_\_\_\_\_ per night =

**TOTAL** \$ 0.00

## OTHER EXPENSES (receipts required):

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL** \$ 0.00

## TOTAL TRAVEL

EXPENSES ADVANCED \$ 30.00

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbl Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_ Form AP02 Revised 01/15



**WEBB COUNTY**  
GENERAL PURPOSE REQUEST FOR PAYMENT

COPY



Total \$ 30.00  
Vendor No. 19407

Vendor Name: Mayra L. Balboa

Address: 902 Victoria Street

City, State, Zip: Laredo, Tx. 78040

Description / Reimburse Meals One day Travel  
Payroll

Purpose (Required) \_\_\_\_\_

Request No. RT19-073  
Date Prepared: 04/08/19  
Prepared By: Linda Jo Santos  
Phone No. 523-4504

**Affidavit to The County Auditor**

I am hereby presenting for payment expenses approved for my department for this fiscal year, which are absolutely necessary in the discharge of my official duties, and for which there is an available balance in my approved budget to this I certify. I also certify that this expenditure is proper appropriate, and that it complies with all federal, state and grant regulations and laws concerning the expenditure of these fund.

Department: SHERIFF'S OFFICE

Signature: M. Cuellar

Name: Martin Cuellar

Title: Sheriff

Invoice Number	Amount	Invoice Date	Account Number	Auditor's Use
32619	\$ 30.00	03/26/19	1001-4070-001-458000	
Subtotal	\$ 30.00			

URGENT! Please distribute check by \_\_\_\_\_

Please CALL \_\_\_\_\_

ec'd				
view				
cct.			Out By	
C.G.			2nd Review	
			To R.P.	

Approved

Auditor

*Payroll*

513719

104371





**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78040  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number  
E-mail: [martincuellar@webbcountytexas.gov](mailto:martincuellar@webbcountytexas.gov)

---

**TO:** Webb County Auditor's Office

**FROM:** Sheriff Martin Cuellar

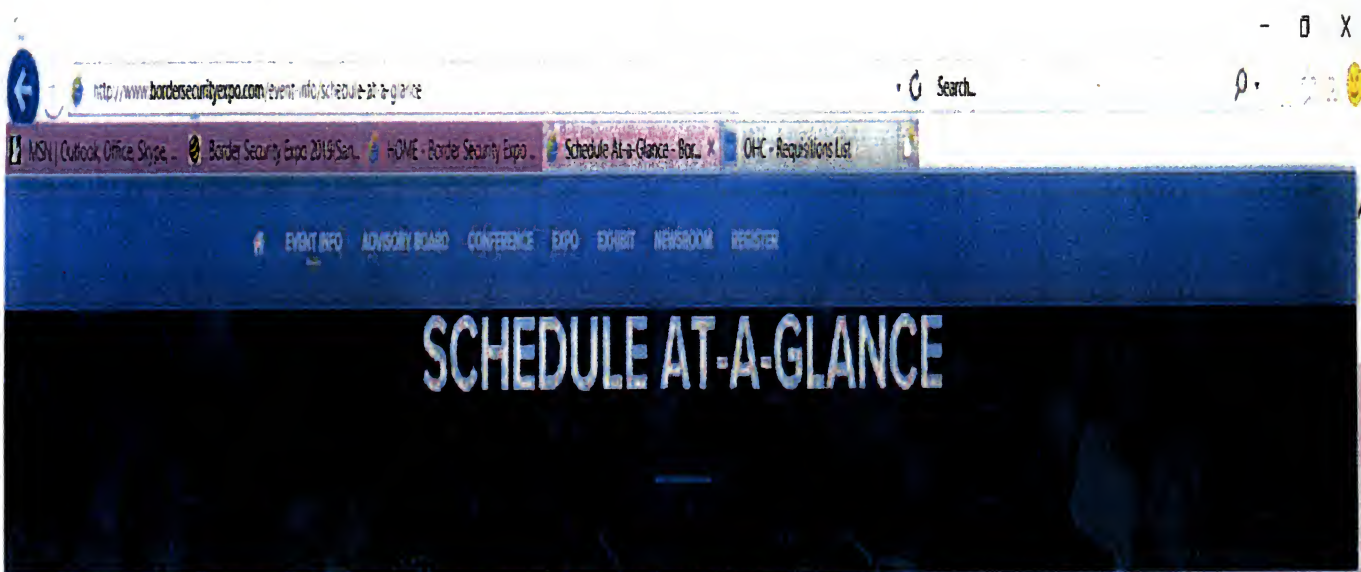
**DATE:** March 27, 2019

*M Cuellar*

**RE:** Legislative Meetings

Correctional Officers Mayra Balboa and Roxanne Garcia travelled to San Antonio, Texas, on Tuesday, March 26, 2019, to attend the Border Security Exposition and Conference. They left at 7:45 a.m. and returned at 7:00 p.m. (one-day travel).

---



## Monday, March 25

- |                        |   |
|------------------------|---|
| 10:00am - 5:00pm       | Registration Open   |
| 1:15pm (Shotgun Start) | Border Patrol Foundation's 7th Annual Family Services Golf Tournament |

## Tuesday, March 26

- |                   |  |
|-------------------|--|
| 7:30am - 5:00pm   | Registration Open  |
| 8:30am - 9:15am   | Opening Keynote: Ronald D. Vitiello, Deputy Director, U.S. Immigration and Customs Enforcement                             |
| 9:15am - 10:15am  | Plenary Panel: National Vetting Center: What Is It? What Isn't It? And How Will It Change the Way We Protect the Homeland? |
| 10:15am - 10:45am | Plenary Keynote: Vice Admiral Scott Buschman, Atlantic Area Commander, U.S. Coast Guard                                    |
| 11:00am           | Exhibit Hall Ribbon Cutting & Coffee Break in the Exhibit Hall   |
| 11:00am - 5:00pm  | Exhibit Hall Open  |
| 12:30pm - 1:30pm  | Networking Lunch in the Exhibit Hall   |
| 1:30pm - 2:30pm   | Plenary Panel: Mass Migration and Unaccompanied Children: Financial and National Security Impacts                          |
| 2:30pm - 3:00pm   | Plenary Keynote: John P. Sanders, Chief Operating Officer, U.S. Customs and Border Protection                              |
| 3:00pm - 4:00pm   | Plenary Panel: Border: Wall - Ports - System(s) - Technology - Infrastructure - Integration - Modernization                |
| 4:00pm - 5:00pm   | Networking Reception in the Exhibit Hall   |
| 6:00pm - 9:00pm   | Border Patrol Foundation's 4th Annual "Night at the Alamo"   |



# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 30.00

Prepared By: Linda Jo Santos  
Request No.: RT19  
Budget Account Number: 1001-4070-001-458

## EMPLOYEE INFORMATION:

Employee Name Mayra L. Balboa  
S.S. # Last 4 digits XXX-XX-8875  
Address 902 Victoria Street, Laredo Tx  
Invoice# (Auditor) 78041

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo, 3/26/2019, San Antonio Tx.

**Note: Proof of Completed course must be remitted.**  
Auditors Use: Proof Received Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar  
Printed Name & Signature of Department Head Date

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.

Mayra L. Balboa  
Printed Name & Signature of Claimant Date

## GENERAL QUESTIONS:

Date and time of departure 3/26/2019 7:30 a.m.  
Date and time of return 3/26/2019 7:00 p.m.  
Number of employees on trip 2  
Will airline flight be involved in this travel? No  
Will a County vehicle be used in the travel? Yes  
Will a rental vehicle be used in the travel? No  
(if yes, a purchase order is required)

## MILEAGE (for private vehicles only):

Round trip from Laredo to \_\_\_\_\_  
= \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =  
TOTAL \$ 0.00

## MEALS: Meals on non-overnight travel will be paid through Payroll

\_\_\_\_\_ Breakfasts @ \$10 each = \$ 0.00  
1 Lunches @ \$14 each = \$ 14.00  
1 Dinners @ \$16 each = \$ 16.00  
TOTAL \$ 30.00

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

\_\_\_\_\_ night (s) on trip @ \_\_\_\_\_ per night =  
TOTAL \$ 0.00

## OTHER EXPENSES (receipts required):

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
TOTAL \$ 0.00

**TOTAL TRAVEL EXPENSES ADVANCED** \$ 30.00

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbl Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_ Form AP02 Revised 01/15



# WEBB CO. SHERIFF'S OFFICE - TRAINING AUTHORIZATION & TRAVEL REQUEST FORM

Division: Sheriff	Date: 4/01/2019	Date of Training/Conference: 3/26/2019
Name of Training/Conference Course: Border Security Expo		Location: San Antonio, Texas

Immediate Supervisor Approval:

Date approved:

TCLEOSE Mandated: Yes \_\_\_\_\_ No  
Total Training Hours per Officer (if applicable) \_\_\_\_

Meals only

Deputy Roberto M. Castillo or Mayra Balboa  
Training Officer approval:

Date approved:

Name of Employee	Meals	Hotel	Fuel	Registration fees	Airline fees	Taxi Fees	Parking fees	Total Cost
Mayra Balboa	\$30.00							\$30.00
Roxanne Garcia	\$30.00							\$30.00
Total Estimated Cost:							\$60.00	

## FINANCE USE ONLY

Date Reviewed:

Check funding source: ☐ G/F ☐ Grant ☐ Fed forfeiture ☐ State forfeiture ☐ other

Travel Complies with Grant Guidelines: ☐ Yes ☐ No

Account No: 1001-4070-001-458000

Account Bal:

YTD % used

Account No:

Account Bal:

YTD % used

FINANCE DIRECTOR APPROVAL:

DATE: 4-1-19

## FINAL DEPT APPROVAL

Assistant Chief Juan J. Rendon

Date:

Sheriff Martin Cuellar, Jr.

Date:

FINANCE USE ONLY - DATE / TIME STAMP SECTION

**Note to Divisions submitting Requests for Travel:** All Travel Requests related items must be submitted to Finance within four (4) weeks before actual Training/Conference to allow sufficient time to prepare estimated costs, secure approvals, prepare and submit for processing to Auditors / Treasurers Office and Commissioner Court approval on release of payments.





**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78040  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number  
E-mail: [martincuellar@webbcountytx.gov](mailto:martincuellar@webbcountytx.gov)

---

**TO:** Webb County Auditor's Office

**FROM:** Sheriff Martin Cuellar

**DATE:** March 27, 2019

*M. Cuellar*

**RE:** Legislative Meetings

Correctional Officers Mayra Balboa and Roxanne Garcia travelled to San Antonio, Texas, on Tuesday, March 26, 2019, to attend the Border Security Exposition and Conference. They left at 7:45 a.m. and returned at 7:00 p.m. (one-day travel).

# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 30.00  
 Prepared By: Linda Jo Santos  
 Request No.: RT19  
 Budget Account Number:  
1001-4070-001-458

## EMPLOYEE INFORMATION:

Employee Name Mayra L. Balboa  
 S.S. # Last 4 digits XXX-XX-8875  
 Address 902 Victoria Street, Laredo Tx  
78041  
 Invoice# (Auditor) \_\_\_\_\_

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo, 3/26/2019, San Antonio  
Tx.

**Note: Proof of Completed course must be remitted.**  
 Auditors Use: Proof Received Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:

*I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.*

Martin Cuellar  
 Printed Name & Signature of Department Head Date \_\_\_\_\_

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

*I hereby certify that the information contained on this form is true and correct. I hereby agree to provide to the County Auditor documentation of the actual expenditures for the funds advanced pursuant to this form. I agree that I am personally responsible for any funds advanced but not properly expended for this travel. I agree to repay any funds for which I fail to provide documentation within five (5) business days of the date of return as given on this form. I authorize Webb County to deduct from my wages any expenses for which I have neither provided documentation nor repaid by that deadline.*

Mayra L. Balboa  
 Printed Name & Signature of Claimant Date \_\_\_\_\_

## GENERAL QUESTIONS:

Date and time of departure 3/26/2019 7:30 a.m.  
 Date and time of return 3/26/2019 7:00 p.m.  
 Number of employees on trip 2  
 Will airline flight be involved in this travel? No  
 Will a County vehicle be used in the travel? Yes  
 Will a rental vehicle be used in the travel? No  
 (if yes, a purchase order is required)

## MILEAGE (for private vehicles only):

Round trip from Laredo to \_\_\_\_\_  
 = \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =  
**TOTAL \$ 0.00**

## MEALS: Meals on non-overnight travel will be paid through Payroll

\_\_\_\_\_ Breakfasts @ \$10 each = \$ 0.00  
1 Lunches @ \$14 each = \$ 14.00  
1 Dinners @ \$16 each = \$ 16.00  
**TOTAL \$ 30.00**

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

\_\_\_\_\_ night (s) on trip @ \_\_\_\_\_ per night =  
**TOTAL \$ 0.00**

## OTHER EXPENSES (receipts required):

\_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
**TOTAL \$ 0.00**

**TOTAL TRAVEL EXPENSES ADVANCED \$ 30.00**

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbl Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_ **Form AP02 Revised 01/15**



# WEBB COUNTY PAYROLL ADVANCE IN ANTICIPATION OF A TRAVEL CLAIM



Request Total \$ 30.00

Prepared By: Linda Jo Santos

Request No.: RT19

Budget Account Number: 1001-4070-001-458

## GENERAL QUESTIONS:

Date and time of departure 3/26/2019 7:30 a.m.

Date and time of return 3/26/2019 7:00 p.m.

Number of employees on trip 2

Will airline flight be involved in this travel? No

Will a County vehicle be used in the travel? Yes

Will a rental vehicle be used in the travel? No

(if yes, a purchase order is required)

## EMPLOYEE INFORMATION:

Employee Name Roxanne Garcia

S.S. # Last 4 digits XXX-XX-5225

Address 902 Victoria Street, Laredo Tx

Invoice# (Auditor) 78041

## TRAVEL DESCRIPTION (conference name, dates, and city):

Border Security Expo, 3/26/2019, San Antonio Tx.

**Note: Proof of Completed course must be remitted.**

Auditors Use: Proof Received Y or N

## DEPARTMENT HEAD AFFIDAVIT TO THE COUNTY AUDITOR:

I hereby certify that the travel described above is true, correct, and necessary to conduct official Webb County business. I further certify that this travel will not be reimbursed by any other entity.

Martin Cuellar

Printed Name & Signature of  
Department Head

Date

## AFFIDAVIT / AUTHORIZATION BY CLAIMANT:

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Roxanne Garcia

Printed Name & Signature of  
Claimant

Date

## MILEAGE (for private vehicles only):

Round trip from Laredo to \_\_\_\_\_

= \_\_\_\_\_ miles @ \$.575 or 57.5¢ mile =

**TOTAL** \$ 0.00

## MEALS: Meals on non-overnight travel will be paid through Payroll

\_\_\_\_\_ Breakfasts @ \$10 each = \$ 0.00

1 Lunches @ \$14 each = \$ 14.00

1 Dinners @ \$16 each = \$ 16.00

**TOTAL** \$ 30.00

## LODGING:

Lodging cost in excess of \$50 per night will be provided upon presentation of a written confirmation. A detailed lodging receipt must be presented to the County Auditor upon completion of the trip.

\_\_\_\_\_ night (s) on trip @ \_\_\_\_\_ per night =

**TOTAL** \$ 0.00

## OTHER EXPENSES (receipts required):

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL** \$ 0.00

## TOTAL TRAVEL

EXPENSES ADVANCED

\$ 30.00

## FOR AUDITORS USE ONLY

Approved by County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Due Out \_\_\_\_\_ Assigned To \_\_\_\_\_ on \_\_\_\_\_

Dbt Check \_\_\_\_\_ on \_\_\_\_\_ to Acct \_\_\_\_\_ To RP \_\_\_\_\_ Rec'd by CG \_\_\_\_\_

Form AP02 Revised 01/15



**Sheriff Martin Cuellar**  
**Webb County Sheriff's Office**

902 Victoria St.  
Laredo, TX 78040  
(956) 523-4500 Main Number  
(956) 523-5059 Fax Number  
E-mail: [martincuellar@webbcountytx.gov](mailto:martincuellar@webbcountytx.gov)

---

**TO:** Webb County Auditor's Office

**FROM:** Sheriff Martin Cuellar

**DATE:** March 27, 2019

*M. Cuellar*

**RE:** Legislative Meetings

Correctional Officers Mayra Balboa and Roxanne Garcia travelled to San Antonio, Texas, on Tuesday, March 26, 2019, to attend the Border Security Exposition and Conference. They left at 7:45 a.m. and returned at 7:00 p.m. (one-day travel).